

SOUTH STOKE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 18th July 2011 at 6:30 p.m. in the Parish Hall

Present: Mr. G. Davis (Clerk)
Mr. M. Devenish (Chairman)
Mrs. S. Dustin
Mr. T. Geake

Mrs. R. Harvey
Mr. T. Haines
Mr. R. Hellard (Vice Chair)
Mrs. J. John

Also Present: Cllr Neil Butters, for part of the meeting.

- 1. 357 Apologies for Absence** – there were no apologies.
- 2. 358 Minutes of Annual Parish Council Meeting** held on 9th May 2011 – were approved and signed by the Chairman.
- 3. 359 Minutes of Planning Meeting** held on 19th May 2011 – were approved and signed by the Chairman.
- 4. 360 Minutes of Planning Meeting** held on 13th June 2011 – were approved and signed by the Chairman.
- 5. Clerk's Report**
361 Litter Bins – The Clerk reported that the Litter Bins had now all been installed.
- 6. Parish Council Matters**
362 Fire Proof Storage – The Clerk was asked to review the requirements for storage, consult with councillors and report back to the next meeting.
363 Allotments – The clerk reported that one allotment was available to let. In the light of this availability, the lack of cultivation of some plots the council will consider making plots available to tenants outside of the Parish. The Clerk and Councillor Jenny John were asked to research making plots available to tenants in immediately neighbouring parishes and report back to the next meeting.
364 ALCA Annual General Meeting – The clerk attended the ALCA Annual General Meeting and reported that no accounts were presented. The council will not consider re-joining and asked the clerk to maintain contact.
- 7. General Parish Matters**
365 Churchyard – Grass Cutting and Maintenance Contract. – The clerk and Cllr Jenny John were asked to contact B&NES for a list of approved suppliers and to bring a tender process to the September meeting for approval.
366 Footpaths and Open Spaces – Some footpath reports have yet to be received, Cllr Jenny John will present the full report to the September meeting.
367 Village Green Grass Cutting and Footpath Vegetation Clearance Contract. – This will be included as part of the tender process in **365** above.
368 Replacement Tree for Village Green – The council agreed to accept the recommendation of a Hawthorn tree made by B&NES arboreal officer. The positioning of the tree will be part of an overall plan for the village green which is to include the removal of a number of overgrown shrubs. The clerk and Cllr. Jenny John were asked to bring quotations for the replacement tree to the September meeting for approval.
As part of the plan for the village green Robert Hellard suggested some alternatives uses for the phone box. The clerk was asked to circulate these so they can be discussed at the next meeting.
369 Millennium Wood – Stone Seat – Cllr. Tom Geake was asked to write to the Woodland Trust in order to progress this further.

8. Planning Matters

370 Conservation Area Appraisal – The Clerk reported that the B&NES Conservation Officer had now taken responsibility for and was taking this forward for adoption. The clerk was asked to clarify with the officer what boundary changes are being proposed.

371 Applications Received - None

372 Planning Decisions by B&NES

Court Essington Removal of condition (Retention of loose boxes and fodder store). - **PERMIT**

Sunnyside Certificate of Lawfulness for a Proposed Development - **LAWFUL**

Church View Erection of 2no gable ends to south elevation etc. - **PERMIT**

Odd Down Park & Ride Display of 2no illuminated sign units - **WITHDRAWN**

Midford Castle Erection of single storey Bath Stone extension – **REFUSE**.

White Cottage Erection of single storey rear extension - **WITHDRAWN**

Church View Excavation to form parking area, and recladding garage. - **REFUSE**

Croftlands Erection of conservatory to side elevation – **PERMIT**

373 Decisions Pending

Chestnut Cottage Erection of single storey side and single storey rear extension and raising of ridge to main roof and provision of 4no dormer windows (Resubmission) – **PC objects in principle** on policy and amenity grounds.

Southstoke Hall Shorten lateral limb over drive by 40% of mature Beech tree – **PC has no objection.**

Wych Elm House Erection of a replacement dwelling and associated works. – **PC objects in principle as it does not consider that the “very special circumstances”** needed to justify development in Green Belt have been made.

374 Enforcement Update

Church View Packhorse Lane South Stoke - Excavation to form parking area, rebuilding wall and recladding garage. – Passed to Enforcement, awaiting possible appeal.

Packhorse Farm, Old Midford Road, South Stoke – investigation has commenced into unlawful works and unlawful use of site – suspended pending expected application – No further progress.

The Clerk was asked to write to the Enforcement Department of Development Control to determine the current position on the outstanding enforcement issues in the Parish.

Other Planning Matters to Report

375 Core Strategy and LDF – Following questions raised by the Inspector B&NES requested more time. The Examination in Public is now expected to take place in January 2012.

9. Highway Matters

376 Removal of Verge on Packhorse Lane – The PC consider Packhorse Lane to be a country lane and these works to be both illegal and unsafe. The PC wishes to see the re-instatement of the verge. B&NES will inspect the works and consider what action to take.

377 Road Safety Issues - The clerk reported that B&NES had completed the review of A & B Road speed limits, but that there was only a limited budget of £25,000 to implement the recommendations

10. B&NES Matters

378 Bath Preservation Trust – Robert Hellard will attend the meeting on the 19th July where he will raise the planning issues related to Midford Castle, and those related to the Core Strategy. He also sought the views of the PC on Traffic Management in B&NES in order to represent these at the meeting.

379 Parishes Liaison Meeting – The clerk reported back on the issues covered at this meeting and was asked to follow up the offer of Chair of the Planning Committee and invite him to attend and address the Parish Council at their next meeting.

11. Other Matters to Report

380 Merger of South Stoke Parish Notes and Parish Newsletter – Cllr. Tom Geake presented a report outlining the advantages of the merger. A sub-committee of councillors and church wardens will meet to agree the detailed arrangements.

12 381 Correspondence Received – The clerk identified a number of invitations to meetings, consultations and nominations. Councillors will forward responses to the clerk as appropriate.

13. Financial Matters

382 RFO Report – Received and noted.

383 Payments for Approval

The following payments have been made as standing payments or were approved at the previous meeting.

1088	E.ON Electricity Bill dated 03-5-2011	£23.44
1089	Bath Preservation Trust – Annual Subscription	£15.00
1090	Society of Local Council Clerks – Annual Subscription	£82.00
1091	Mr. G. Davis – Expenses (Stationery, Keys, Refreshments)	£29.13
1092	Mr. R. Hellard – Expenses (Retirement Gifts)	£35.09
1093	Broker Network – Annual Insurance Renewal	£265.00
1094	National Association of Local Councils – Annual Subscription	£15.50
1095	Council for the Preservation of Rural England – Annual Subscription	£29.00
1096	Mr. M. Bambury – Road sweeping 25/4 – 29/5/2011	£164.00
1097	Mr. D. Brown – Road sweeping 25/4 – 29/5/2011	£102.90
1098	Mr. G. Davis – Parish Clerk 25/4 – 29/5/2011	£233.64
1099	Somerset Assoc. of Local Councils – Training Courses	£120.00
1100	Mr. G. Davis – Expenses (Fixings for Litter Bins)	£10.27
1101	E.ON Electricity Bill dated 03-6-2011	£23.44
1102	Avon Wildlife Trust – Annual Subscription	£48.00
1103	Mr. M. Bambury – Road sweeping 29/5 – 26/6/2011	£131.64
1104	Mr. D. Brown – Road sweeping 29/5 – 26/6/2011	£82.32
1105	Mr. G. Davis – Parish Clerk 29/5 – 26/6/2011	£186.83
1106	HMRC – Quarter 1 PAYE payment	£258.80

Approvals requested for expenditure before next meeting.

Mr. G. Davis – Expenses Sweeper Equipment £3.42

384 Sweepers Holiday Pay – The council recognised that good service and loyalty of Mr. D. Brown and agreed that on this occasion it was appropriate that he should receive his holiday pay in advance of his holiday. The clerk was instructed to implement this.

14. Dates for Future Meetings

The dates for future meetings were confirmed:-

12 th September 2011	16 th April 2012 – Annual Parish Meeting
7 th November 2011	14 th May 2012 – Annual Parish Council Meeting
9 th January 2012	
5 th March 2012	

Geoff Davis (Clerk)

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