

# **SOUTH STOKE PARISH COUNCIL**

## **NOTICE IS HEREBY GIVEN**

### **THAT A MEETING OF SOUTH STOKE PARISH COUNCIL**

#### **WILL BE HELD ON**

**MONDAY MAY 6<sup>th</sup> 2013 6.30 p.m.**

#### **AT THE VILLAGE HALL**

#### **Public Participation**

A 15 minute session is available for members of the public to exercise their right to address the council in order to indicate interests in the agenda items and/or put questions to Council that may be answered at a later date or become an agenda item at the next meeting.

#### **Agenda – Annual Parish Council Meeting – 6<sup>th</sup> May 2013**

- 1. Apologies for Absence**  
To receive any notices of absence  
To approve any reason for absence.
  - 2. Election of Officers – Chairman and Vice Chairman**
  - 3. Declaration of Acceptance of Office**
  - 4. Declarations of Interest and Dispensations**  
To receive declarations of interest from councillors on items on the agenda  
To receive written requests for dispensations for disclosable pecuniary and other interests (if any)  
To grant any requests for dispensation as appropriate
  - 5. Confidential Matters**  
To agree any items for which publicity would be prejudicial to the public interest, and to resolve to exclude the public and the press for these items.
  - 6. Minutes of Parish Council Meeting** held on 11<sup>th</sup> March 2013
  - 7. Minutes of Planning Meeting** held on 8<sup>th</sup> April 2013
  - 8. Minutes of Public Meeting** held on 8<sup>th</sup> April 2013
  - 9. Minutes of Annual Parish Meeting** held on 15<sup>th</sup> April 2013
  - 10. Minutes of Special Parish Council Meeting** held on 24<sup>th</sup> April 2013
  - 11. Annual Return**
    - Accounts for year ending 31<sup>st</sup> March 2013 (doc1.)
    - Review and Adoption of Standing Orders (doc2.), Risk assessment (doc3.), Asset Register (doc4.)
    - Auditors Report
    - Annual Return
  - 12. Parish Council Matters**
    - Parish Councillors' Individual Responsibilities
    - Allotments
    - Parish Sweepers duties
    - Parish Sweepers and Clerks Pay and Hours
  - 13. General Parish Matters**
    - Matters Arising from Annual Parish Meeting
    - Village Hall
    - Remedial works for the Churchyard – Report on progress
    - Parish Council Website – Report on Progress (Doc5 - Clerks Report)
    - Changes to the Mobile Library Service - Consultation
- Footpaths and Open Spaces**
- Footpaths
  - Village Green

14. **Planning Matters** (doc6)  
**Assets Of Community Value –**
  - Registration of Other Assets for consideration**Planning Update**
  - Conservation Area Appraisal – Progress report
  - Core Strategy – Report on progress with response to consultation on amendments, and to agree next actions and approach to Inspectors Examination in Public.
  - Place-Making Plan – To agree next actions for meeting on 7<sup>th</sup> May.
  - Applications Received
  - Planning Decisions by B&NES
  - Decisions Pending
  - Enforcement Update
  - Other Planning Matters to Report
15. **Highway Matters**
  - Variable Message Sign on A36 at Hinton Charterhouse
  - Maintenance Update - Report
  - Road Safety Issues - Report
16. **B&NES Matters**  
Bath Preservation Trust – Report  
Parishes Liaison Meeting – Report on Agenda Items (Doc5 - Clerks Report)
17. **Other Matters to Report**
18. **Correspondence Received**
19. **Financial Matters**
  - **Section 137 Subscriptions**
  - **RFO Report** (doc7)
  - **Payments for Approval**
20. **Dates for Future Meetings –** To agree dates for coming year.