

**SOUTH STOKE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on 16<sup>th</sup> July 2018 at 7:00 p.m.**  
**in the Parish Hall**

**Present: Mr. G. Davis (Clerk)**  
**Mr. P. Dawson**  
**Mrs. S. Dustin**

**Mrs. J. John**  
**Mr. D. Sixsmith**  
**Mr. C. Winpenny (Chair)**

**Also Present: Robert Hellard, Roy Hayward, Andy Collett, Robert Law (Chair Englishcombe Parish Council), Ralph Wynne-Griffiths, Rosemary Taylor, Gordon O'Neill, Ward Cllr. Neil Butters (for part of the meeting)**

**Andy Collett** introduced himself to the Parish Council describing the land that he owned and the problem with Himalayan Balsam. He wished to thank everyone who had helped him remove the Himalayan Balsam from his land and asked for those who walk the Public Right of way in the future to be alert to, and report any reappearance.

- 1. 105 Apologies for Absence – Dr. A. Done**
- 2. 106 Declarations of Interest and Dispensations – None**
- 3. 107 Confidential Matters – None**
- 4. 108 Minutes of Parish Council Meeting** held on 25<sup>th</sup> June 2018 – The minutes were amended to show the attendance of Mr. Robert Hellard and then approved and signed by the Chairman.
- 5. 109 Parish Councillor Vacancy – Co-option of a new member.** The Parish Council agreed to co-opt Mr. Roy Hayward and he was proposed by Jenny John, seconded by Sue Dustin and duly co-opted as Parish Councillor.
- 6. 110 Declaration of Acceptance of Office – Roy Hayward and the Clerk signed the Councillor's Declaration of acceptance of office.**
- 7. Financial Matters**
  - 111 RFO Report – Received and noted.**

**112 Receipts since meeting on 21st May 2018.**

3	B&NES Council	Agency Payment Parish Sweeping	4488.91
4	B&NES Council	Agency Payment Footpaths	444.52
5	B&NES Council	CIL Payment Late Interest	10.76

**Payments approved as standing payments or at meeting on 21st May 2018 which have now been made.**

16:55:02	Grant Davis	Parish Sweeper - 1/4/18-28/4/18	253.60
16:53:14	Mr. G. Davis	Parish Clerk - April 2018	270.25
16:56:59	HMRC	Month 1 PAYE	130.60
10:28:24	SLCC	Membership 2018 Contribution	67.65
14:04:50	Community Heartbeat Trust	Replacement Defibrillator Pads	45.60
14:10:03	Sarah Richardson	Internal audit Fee	100.00
14:11:42	Sarah Richardson	Internal audit Travel exps	5.00
14:15:27	Came & Company	Insurance 2018-19 Renewal	299.97
101474	R.O. Dando & Sons Ltd	Village Hall car Park Resurfacing	960.00
12:41:00	South Stoke Parish Hall	Parish Hall Hire 20187-2018	232.00
DD266-MAY	E.ON	Electricity Bill Dated 1/05/2018	36.87
12:31:28	Grant Davis	Parish Sweeper - 29/4/18-26/5/18	389.57
12:33:33	Mr. G. Davis	Parish Clerk - May 2018	328.17
12:17:45	Mr. G. Davis	Expenses - Printer paper	20.00
12:34:50	HMRC	Month 2 PAYE	179.40
SO-BPT	Bath Preservation Trust	Membership 2018-19	15.00
16:40:48	Mr. G. Davis	Exps - Parish Sweeper Brooms	24.00
DD266-JUNE	E.ON	Electricity Bill Dated 1/06/2018	39.35
DDCPRE	CPRE	Membership renewal 2018	36.00
14:12:09	ALCA	Good Councillors Course A Done	60.00
14:15:06	Grant Davis	Parish Sweeper - 29/4/18-26/5/18	350.45
14:18:29	Mr. G. Davis	Parish Clerk - May 2018	282.95
14:20:07	HMRC	Month 3 PAYE	158.60

**Payments for approval which have been made since 1st July or are yet to be made.**

13:33:05	SSE Contracting	Lighting Maintenance Apr - Jun 18	76.10
13:59:27	Landmark BACS Account	Legal Opinion - Judicial Review	720.00
101475	Nash Partnership	Planning Advice - DMC/Officers Report	820.26
DD266-JULY	E.ON	Electricity Bill Dated 2/07/2018	38.08

11. The meeting now considered **Sulis Down Planning Application Ref 17-02588-EFUL and Master Plan.**
- 113 It was reported that the advice from Counsel had been received at 16:00 that day. Copies of the advice were made available to all those attending.  
The chair summarised the advice, that there are insufficient grounds for a successful judicial review. Robert Hellard further pointed out that counsel went to lengths to show why the planners' decisions were reasonable. It is therefore concluded that to proceed with a judicial review represented a large financial risk for what would be a limited potential gain.
- 114 The Parish Council accept the advice from counsel and confirm that the parish Council will not proceed with a Judicial Review.  
Robert Law stated that Englishcombe Parish Council remain concerned about the traffic implications of the application and further Masterplan proposals.
- 115 It was reported that the Planning Officer is now in discussion with the developers regarding the **section 106 agreement**. The Parish Council is very concerned about its lack of involvement in the determining of the maintenance and management of many aspects of this agreement, given its duty to protect and promote the interests of its electors.
- 116 It was resolved to write to the Officer and other senior Planning Officers to request consultation on this agreement. The clerk was instructed to draft a letter in conjunction with the Chair and Robert Hellard and send this to those Officers.
8. **Parish Council Matters**
- 117 **Progress on Audit matters – Councillors details and Security Arrangements** - The clerk has yet to provide updated security arrangements as recommended by the auditor but will be able to do so for the next meeting. Councillors have yet to move to a SouthStokePC.org.uk e-mail and the clerk was awaiting progress on this before updating published contact details. The clerk will circulate Councillor e-mail addresses together with instructions for setting them up.
- 118 **GDPR Compliance and Data Privacy Policy** - Councillors use of SouthStokePC.org.uk e-mails as above is one component of these. Also, the Data Privacy Policy has yet to be produced. However, templates and pro-formas are now available from NALC/ALCA thus these will now be much easier to produce.
- 119 **Parish Councillors' Individual Responsibilities**  
Responsibilities were agreed as follows:-
- |                |  |
|----------------|--|
| Patrick Dawson | Midford Highways, Midford liaison, Cycle Paths, Wessex Water and Sustrans liaison, Financial monitoring.                   |
| Adrian Done    | All Highways, Non-Strategic Planning, Midford Road and Midford liaison. CPRE and Cotswold Conservation Board liaison.      |
| Sue Dustin     | Village Hall Management Committee, ALCA Representative.  |
| David Sixsmith | South Stoke Parking, Police liaison. Ad hoc South Stoke matters.   |
| Roy Hayward    | Sulis Down matters and development   |
| Jenny John     | Vice Chair Footpaths, Allotments and Open Spaces (Trees, Millennium Wood and Churchyard) Parish Notes. Strategic Planning. |
| Chris Winpenny | Chairman Strategic Planning, BPT Meetings and liaison, ALCA Rep.   |
- 120 **Allotments** – Nothing further to report.
9. **General Parish Matters**
- 121 **Parking in the Village** – A location is being considered for resident car parking. It was agreed to contact the landowner to ask if this might be available for this purpose.
- 122 **Southstoke Lane and Village Road Safety** – It was agreed to defer this matter and the Quiet Lane Scheme proposal to the next meeting in order that Councillors will have time to consider fully how to proceed.
- 123 **Midford Road/Village – road safety issues** – The Parish Council reviewed the proposals for the Castle Bends improvements. These were welcomed. It was agreed that the clerk should respond asking that the walls should be repaired as part of the works, and that the 30 m.p.h. speed restriction area should be extended to where the 40 m.p.h. currently ends.  
Ward Councillor Neil Butters also reported that consideration might also be given to a speed limit reduction through Midford village itself.
- 124 **Dog Waste Bins** – No progress to report.
- 125 **Midford Telephone Box** – No Progress to Report. It was agreed to seek a contractor to re-paint the box.
- 126 **Village Hall** – Nothing to Report
- 127 **Police liaison** – PCSO Meeting Place. The confusion over the use of the pub as a meeting place was resolved and Cllr. Dave Sixsmith will liaise with the PCSO to establish a bi-monthly meeting on Tuesdays at 11:00 a.m.

10. **Footpaths and Open Spaces**
  - 128 **Footpaths** – Cllr. Jenny John reported that some reports had been received, but that there were three outstanding. These will be completed before the next meeting.
  - 129 **Village Green** – Nothing further to report
  - 130 **Churchyard** – It was reported that the Church Roof was being repaired.
11. **Planning Matters**

**Planning Update - Sulis Down Planning Application Ref 17-02588-EFUL and Master Plan** – Minuted above.

**Applications Received** - NONE

**Decisions Pending** - NONE

  - 131 **Planning Decisions by B&NES**

**18/02120/FUL – Lower Barn, Packhorse Lane, South Stoke, Bath BA2 7DJ** - Installation of roof-light on northern elevation. **PERMITTED**

**18/01673/FUL – The Lodge, Midford Place, Midford Road, Midford, Bath BA2 7BX** - Demolition of an existing single storey rear shed and erection of a part single, part two storey rear extension. **PERMITTED**

**18/00456/FUL - Former Cricket Pavilion Southstoke Lane South Stoke Bath** - Conversion of existing cricket pavilion to purpose built bat barn. **PERMITTED**

**Planning Appeals**
  - 132 **APP/F0114/W/18/3194649 - Unregistered Farm Shop And Cafe Castle Farm Midford Road Midford**  
Description of Proposal: Approval of all reserved matters with regard to outline application  
Appeal Ref: 18/00025/CONOUT Application Ref: 17/04512/RES – Approval of all reserved matters with regard to outline application 15/03325/OUT for the erection of an agricultural workers dwelling. **DISMISSED**
  - 133 **APP/F0114/W/18/3196444 - Cranleigh Farm, Midford Road, South Stoke, Bath, Somerset, BA2 5SD**  
Description of Proposal: The proposed building which includes a basement is not considered to be required for the purposes of agriculture and forestry. **APPEAL ALLOWED**  
**Enforcement Update** – Nothing to Report  
**Other Planning Matters to Report**
  - 134 **Aerial in Conservation Area** – Deferred to next meeting
  - 135 **B&NES Local Plan/HELAA Site Assessment** – Information will be circulated again for the next briefing.
  - 136 **B&NES Consultation on a new Sustainable Construction Checklist** – For Information.
12. **Highway Matters** – There was nothing further to report beyond those matters discussed earlier in the meeting.
13. **B&NES Matters**
  - 137 **BathAvon Forum** – 2nd August Agenda – Notice of this meeting and a call for agenda items received.
  - 138 **Parish Liaison Meeting 30th May 2018** - The most significant item of report is the Parish Sweeper Review. The scheme will be replaced by a transitional arrangement for those Parishes with a current agency scheme. South Stoke will receive the maximum value under the scheme, but what this figure is and what other arrangements will be in place is not known.
  - 139 **Bath Preservation Trust** – The next meeting is 17<sup>th</sup> July 2018.
14. **Other Matters to Report** – None
15. **Correspondence Received** - None
16. **Dates for Future Meetings** – The following dates for meetings for the coming year were agreed.  
Parish Council Meetings: September 17th, November 19th, January 14th 2019, March 11th 2019  
Annual Parish Meeting: April 15th 2019  
Annual Parish Council Meeting: May 20th 2019

**The meeting closed at 21:16**