#### SOUTH STOKE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 17th September 2018 at 7:00 p.m.

in the Parish Hall

**Present: Mr. G. Davis (Clerk)** Mr. R. Hayward Mr. P. Dawson Mrs. J. John Mr. D. Sixsmith Dr. A. Done

> Mrs. S. Dustin Mr. C. Winpenny (Chair)

Also Present: Judith Parfitt, Ward Cllr. Neil Butters (for part of the meeting)

- 141 Judith Parfitt addressed the meeting regarding the lack of signage and confusing road markings at the junction of the Old Midford road and Packhorse Lane. This leads to vehicles taking the incorrect route and then turning in her drive. She highlighted the need for an appropriate road sign at the junction. The Parish Council agreed and asked the clerk to write to B&NES Highways to request signage.
- 1. 142 Apologies for Absence None
- 2. 143 Declarations of Interest and Dispensations None
- 3. 144 Confidential Matters A confidential employment matter was discussed and agreed.
- 4. 145 Minutes of Parish Council Meeting held on 16th July 2018 Amended to correct the name of one of the members present and approved and signed by the Chairman.
- 5. **Financial Matters** 
  - **146 RFO Report** Received and noted.
  - 147 Receipts since meeting on 16th July 2018. None

# Payments approved as standing payments or at meeting on 16th July 2018 which have now

13:33:05	SSE Contracting	Lighting Maintenance Apr - Jun 18	76.10	
13:59:27	Landmark BACS Account	Legal Opinion - Judicial Review	720.00	
101475	Nash Partnership	Planning Advice - DMC/Officers Report	820.26	
DD266-JULY	E.ON	Electricity Bill Dated 2/07/2018	38.08	
DDAWT	Avon Wildlife Trust	Membership 2018-19	48.00	
16:53:55	Grant Davis	Parish Sweeper - 1/7/18-28/7/18	280.60	
16:56:13	Mr. G. Davis	Parish Clerk - July 2018	282.95	
16:58:26	HMRC	Month 4 PAYE	140.80	
14:09:33	Mr G Davis	Exps SouthStokePC.org.uk Domain	12.99	
14:11:54	Mr G Davis	Exps SouthStokePC.org.uk Hosting	344.16	
17:17:40	Mr G Davis	Exps USB Memory Stick	10.99	
17:19:49	Mr G Davis	Exps SouthStoke.org Domain	13.18	
DD266-AUG	E.ON	Electricity Bill Dated 1/08/2018	39.35	
20:50:33	Grant Davis	Parish Sweeper - 29/7/18-25/8/18	280.40	
20:52:44	Mr. G. Davis	Parish Clerk - August 2018	282.95	
20:55:12	HMRC	Month 5 PAYE	141.00	
Payments for approval which have been made since 1st September or are yet to be made.				
11:55:34	Mr G Davis	Exps USB Print Cartridge	42.34	

11:55:34	Mr G Davis	Exps USB Print Cartridge	42.34
101476	South stoke 2000	Book of South Stoke for New Vicar	10.00
DD266-SEPT	E.ON	Electricity Bill Dated 1/09/2018	39.35

- 148 Request for financial support for Church Roof repairs It was agreed that the Parish Council has insufficient funds at present to make a contribution to the repairs.
- **Parish Council Matters** 
  - Progress on Audit matters Councillors details and Security Arrangements The clerk has progressed the security arrangements with improved and separate backups for each Parish Council. In order to provide details of access arrangements it is necessary to create a separate Primary User for the Internet Banking. The chair and clerk signed these forms. The arrangements will be completed for the next meeting once this separation has been achieved.
  - 150 All Councillors have yet to move to a SouthStokePC.org.uk e-mail and the clerk was asked to re-circulate details of the new e-mails facility to those councillors.
  - 151 GDPR Compliance and Data Privacy Policy Councillors use of SouthStokePC.org.uk e-mails as above is one component of these. The Data Privacy Policy is work in progress and awaits completion of the e-mail addresses.
  - **152** Allotments Nothing further to report

### 7. General Parish Matters

- **153 Parking in the Village** The clerk was asked to make contact with the owner of the location being considered for resident car parking.
- **154 Southstoke Lane and Village Road Safety** Quiet Lane Scheme Proposal The clerk was asked to send all the details of the scheme to Cllrs Adrian Done and Roy Hayward so that they can present the matter for discussion at the next meeting.
- **Midford Road/Village road safety issues** Ward Cllr. Neil Butters agreed he would follow up progress and timings of the remaining works to complete the Castle Bends improvements. He also reported that any revision of speed limits was still awaiting the outcome of the DfT national review.
- **156 Dog Waste Bins** B&NES Council have No Funding for any additional bins.
- **157 Broadband provision in Southstoke and Midford -** The B&NES and North Somerset Broadband Briefing note was been received. Little contact has been received from either Truespeed or Gigaclear. Cllr. David Sixsmith agreed to follow this up.
- **158 Midford Telephone Box** No Progress to Report. The village of Midford is looking at re-locating the box to the Midford Station platform and it was agreed to hold off re-painting the box.
- **159** Village Hall Nothing to Report
- **Police liaison** The PCSO Meeting is arranged for Monday 24<sup>th</sup> September at 11:00 a.m. The clerk will advertise this on John Brooks garage door as well as the other noticeboards.

### 8. Footpaths and Open Spaces

- **161 Footpaths** Cllr. Jenny John presented the annual footpath report which was received and noted. It was also reported that it is not possible to take the Cranleigh footpath any further.
- 162 It was also reported that the view from the Millennium viewpoint is being obscured by re-growth. Conatct will be made with Hannah Hignett regarding this.
- 163 Village Green Nothing further to report
- **164** Churchyard Nothing further to report

## 9. Planning Matters

165 Planning Update - Sulis Down Planning Application Ref 17-02588-EFUL and Master Plan – APPLICATION APPROVED at Development Management Committee on 6th June 2018 by 6 votes to 4. The application is now in the process of a Section 106 Agreement which must be concluded before it is formally Permitted. B&NES Officers are currently drawing up the Section 106 agreement with the developers and the Parish Council has requested involvement in this process. The clerk was asked to chase a response as none has been received so far. He will also raise the matter of the road junction which appears to be progressing in a manner not conducive to the proposals within the application.

#### **Applications Received**

**166 18/03822/FUL - Midford Castle Access Road To Midford Castle, Midford, Bath BA2 7BU -** Renovation of the coach-house, greenhouse, basement & former offices at Midford Castle to provide ancillary residential as well as occasional holiday-let accommodation.

**18/03823/LBA - Midford Castle Access Road To Midford Castle, Midford, Bath BA2 7BU -** Internal and external alterations to include conservation and renovation of the coach-house, greenhouse, basement, former offices at Midford Castle to provide ancillary residential as well as occasional holiday-let accommodation. South Stoke Parish Council **Supports** these applications. We consider the proposals represent a careful and considered renovation of this Historic Building. We trust to the conservation officer to oversee the detail of this development.

#### 167 Decisions Pending

**18/03543/LBA - The Moorings, Midford Road, Midford, Bath BA2 7DD** - Internal and external alterations to replace lower ground floor windows on side elevation with traditional sash windows. South Stoke Parish Council had No Comment to make.

**18/03119/FUL - Upper Twinhoe Farm Upper Twinhoe Wellow Bath** - Provision of Horse Walker - South Stoke Parish Council have No Objection to this proposal.

**18/04013/SCREEN - The North Barn, Southstoke Lane, South Stoke, Bath, BA2 7PQ - Pre-App - EIA** Screening Opinion - Request for screening opinion for change of use of land and buildings at Manor Farm, South Stoke from mixed agriculture and storage uses to B1 Business uses. (Comments are not invited for this type of application). South Stoke Parish Council will write to **Object** to this application.

168 Planning Decisions by B&NES - NONE since previous report.

**Planning Appeals** 

169 APP/F0114/W/18/3194649 - Unregistered Farm Shop And Cafe Castle Farm Midford Road Midford

**Description of Proposal:** Approval of all reserved matters with regard to outline application

**Appeal Ref: 18/00025/CONOUT Application Ref: 17/04512/RES** – Approval of all reserved matters with regard to outline application 15/03325/OUT for the erection of an agricultural workers dwelling. **APPEAL DISMISSED** 

**Enforcement Update** 

13/00098/UNDEV - Parcel 1685 Combe Hay Lane Midford Bath - Erection of encampment on private land. It has been reported that a stone structure with tiled roof has appeared at this site, near the encampment. Both being well hidden with the current cover of foliage. The encampment has been in place for at least 2 months this summer. The council will investigate further and make a report to Planning Enforcement if necessary.

**Other Planning Matters to Report** 

- **171 Aerial in Conservation Area** No further action or discussion was agreed.
- **172 B&NES Local Plan/HELAA Site Assessment** Cllrs. Jenny John and Patrick Dawson are progressing this. Cllr. Patrick Dawson outlined the process and current position.
- 10. **Highway Matters** There was nothing further to report beyond those matters discussed earlier in the meeting.
- 11. **B&NES Matters** 
  - **173 BathAvon South Forum 2nd August Meeting –** This was poorly attended and it has changed its name to the Cam Valley Forum.
  - 174 Future meetings:-

Next B&NES ALCA meeting 19th September – The clerk will attend.

**ALCA AGM 6th October** 

Next PARISH LIAISON MEETING 24th October 2018

**Bath Preservation Trust** 

- **12. Other Matters to Report None**
- 13. Correspondence Received
- **New Polling Stations** Cllr Neil Butters has notified us of the intended review of Polling Stations. The clerk will ensure that any representation needed is made.
- **Road Names and Signage** A resident has requested consideration is given to signage at the Old Midford Road / Packhorse Lane junction. Dealt with at start of meeting
- 177 Children's Nursery A resident has written seeking views and support for a Children's Nursery at Castle Farm.
  The Parish Council cannot comment on such a proposal without the associated Planning and Other applications to consider.
- **14. 178 Dates for Future Meetings** The following dates for meetings for the coming year were agreed.

Parish Council Meetings: November 19th, January 14th 2019, March 11th 2019

Annual Parish Meeting: April 15th 2019

Annual Parish Council Meeting: May 20th 2019

The meeting closed at 21:40