

# **SOUTH STOKE PARISH COUNCIL**

## **Minutes of the Parish Council Meeting held on 19<sup>th</sup> November 2018 at 7:00 p.m. in the Parish Hall**

**Present: Mr. G. Davis (Clerk)**  
**Mr. P. Dawson**  
**Mr. R. Hayward**

**Mrs. J. John**  
**Mr. C. Winpenny (Chair)**

**Also Present: Ward Cllr. Neil Butters** (for part of the meeting)

- 1. 179 Apologies for Absence** – Dr. A. Done, Mrs. S. Dustin
- 2. 180 Declarations of Interest and Dispensations** – None
- 3. 181 Confidential Matters** – A confidential employment matter was discussed and agreed.
- 4. 182 Minutes of Parish Council Meeting** held on 17<sup>th</sup> September 2018 – Approved and signed by the Chairman.

### **5. Financial Matters**

**183 RFO Report** – Received and noted.

**184 Receipts since meeting on 17th September 2018.**

6a	B&NES Council	Precept	4929.00
6b	B&NES Council	Grant	15.00
7	HMRC	VAT Reclaim 01/10/17 to 30/09/18	1229.95

**Payments approved as standing payments or at meeting on 17th September 2018, which have now been made.**

11:55:34	Mr G Davis	Exps Print Cartridge	42.34
101476	South stoke 2000	Book of South Stoke for New Vicar	10.00
DD266-SEPT	E.ON	Electricity Bill Dated 1/09/2018	39.35
16:48:41	SSE Contracting	Lighting Maintenance Jul - Sept 18	76.10
16:51:07	Grant Davis	Parish Sweeper - 26/8/18-29/9/18	350.65
16:52:55	Mr. G. Davis	Parish Clerk - September 2018	283.15
16:55:03	HMRC	Month 6 PAYE	158.20
DD266-OCT	E.ON	Electricity Bill Dated 1/10/2018	38.08
15:24:10	Grant Davis	Parish Sweeper - 30/9/18-27/10/18	280.40
15:25:41	Mr. G. Davis	Parish Clerk - October 2018	282.95
15:27:27	HMRC	Month 7 PAYE	141.00

**Payments for approval, which have been made since 1st November or are yet to be made.**

Community Heartbeat Trust	Emergency Phone Annual Rental to 1/8/19	72.00
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- 185 Parish Sweeper Scheme** - Cllr. Jenny John Proposed that the Parish Council continue with the Parish Sweeper. This was seconded by Cllr. Patrick Dawson and carried unanimously.
- 186** Cllr. Jenny John then proposed that the Parish Council accept the offer of Transitional Funding from B&NES Council on the condition that we continue the sweeper scheme for at least three years until March 31<sup>st</sup> 2022. The motion was seconded by Cllr. Roy Hayward and carried unanimously. The clerk was instructed to write to B&NES Council and accept the offer.
- 6. Parish Council Matters**
  - 187 Resignation of Mr. D. Sixsmith and Parish Councillor Vacancy** – The clerk was requested to advertise the vacancy, with advice from B&NES Electoral Services given the proximity to the Elections next May. Cllr. Jenny John will ask to advertise the vacancy in the Parish Notes.
  - 188 Progress on Audit matters – Councillors details and Security Arrangements** - The clerk has completed the security arrangements with complete separation of files and access for each Parish Council, including the Primary User for the Internet Banking. A letter detailing the failsafe arrangements was passed to the Chair. All Councillors now have southstokepc.org.uk e-mail addresses. These e-mails, together with phone numbers will now be published as their contact details, and re-circulated to all councillors.
  - 189 GDPR Compliance and Data Privacy Policy** - The Data Privacy Policy is almost complete and will be presented to the next meeting for adoption so that councillors will have plenty of time to review it beforehand.
  - 190 Allotments** – Nothing further to report
  - 191 Snow Warden Scheme ending** - The clerk reported that B&NES Council have ceased the Snow Warden scheme. The Parish Council have retained the spreader and over a tonne of grit salt so there are no problems for the Parish Council continuing the service this winter. The following and subsequent winters will require the recruitment of a new warden living in the village of South Stoke.
- 7. General Parish Matters**
  - 192 Parking in the Village** – The Clerk wrote to the appropriate landowner regarding potential use of a site. No response has been received.
  - 193 Southstoke Lane and Village Road Safety** – Quiet Lane Scheme Proposal - The Parish Council discussed the scope of the scheme and agreed a plan for the area covered and the bollard locations. The clerk was asked to take this forward with the relevant officer at B&NES Council for implementation next financial year.

- 194 Midford Road/Village & Castle Bend – road safety issues** – The scheme as proposed by B&NES Highways is progressing with much already implemented. The suggestion of a 30 m.p.h. limit throughout the section and other variations have been rejected by B&NES Highways on the grounds of driver compliance issues.
- 195** Multiple instances of damaged and destroyed signage along the stretch were highlighted as an indication that further measures are likely to be necessary. The clerk was asked refer these examples to the B&NES Road Safety Engineer - David Boardman for his consideration.
- 196 Combe Path Lawn BA22/7-8 Diversion and Crossing** – The clerk was asked to re-iterate to B&NES Public Rights of Way that the Parish Council objects to the footpath diversion unless the road safety measures of drop kerbs, bollards and signage are implemented concurrently with the footpath works. The new route for the path should not be opened until these are in place.
- 197 Broadband provision in Southstoke and Midford** - The B&NES and North Somerset Broadband Briefing note was been received and Gigaclear made a presentation to the Parishes Liaison meeting. However, it remains very unclear in this and other Parishes what exactly is either proposed or scheduled to happen. Little information is forthcoming from either Truespeed or Gigaclear.
- 198 Midford Telephone Box** – Residents of Midford will be meeting on Thursday 22<sup>nd</sup> November to further formulate proposals for the re-location of the box and its future use.
- 199 Village Hall** – Nothing to Report
- 200 Police liaison** – The PCSO Meeting took place on Monday 19<sup>th</sup> November and proved effective and useful. The next meeting is scheduled for 14<sup>th</sup> January 2019 at 11:00 a.m. in the Packhorse.
- 8. Footpaths and Open Spaces**
  - 201 Footpaths** – Nothing further to report.
  - 202 Millennium Viewpoint – Damage from Vandalism** – Cllr. Jenny John reported that the seat has been vandalised with several paving stones smashed. The clerk was asked to enquire if this is covered by our insurance. It was also reported that the seat in the grove, installed in 1977, is in need of replacement.
  - 203 Village Green** – Cllr. Jenny John will ask a resident if they would install the Christmas lights this year with direction from Robert Hellard.
  - 204 Churchyard** – Nothing further to report
- 9. Planning Matters**
  - 205 Planning Update - Sulis Down Planning Application Ref 17-02588-EFUL and Master Plan** – APPLICATION APPROVED at Development Management Committee on 6th June 2018 by 6 votes to 4. The application is now in the process of a Section 106 Agreement, which must be concluded before it is formally permitted. B&NES Officers are currently drawing up the Section 106 agreement with the developers and the Parish Council has requested involvement in this process. The clerk has written to make this request again pointing out problems and deficiencies in the process and agreements elsewhere, and highlighting issue with the Bus Lane and Combe Hay Lane junction, which are already at odds with the plans and proposals. The clerk was asked to write again to press this point and to copy all of the correspondence to Ward Cllr. Neil Butters so that he might also press this matter.
  - 206 Applications Received** - NONE
  - 207 Decisions Pending**
    - 18/03822/FUL - Midford Castle Access Road To Midford Castle, Midford, Bath BA2 7BU** - Renovation of the coach-house, greenhouse, basement & former offices at Midford Castle to provide ancillary residential as well as occasional holiday-let accommodation.
    - 18/03823/LBA - Midford Castle Access Road To Midford Castle, Midford, Bath BA2 7BU** - Internal and external alterations to include conservation and renovation of the coach-house, greenhouse, basement, former offices at Midford Castle to provide ancillary residential as well as occasional holiday-let accommodation.
  - 208 Planning Decisions by B&NES**
    - 18/02120/FUL - Lower Barn , Packhorse Lane, South Stoke, Bath, BA2 7D** - Installation of roof-light on northern elevation. **PERMIT**
    - 18/04166/TCA - The Old Vicarage, Old School Hill, South Stoke, Bath BA2 7DU** - Norway Maple-Crown Lift to 4m & reduce canopy by 1.5m height & spread. **NO OBJECTION**
    - 18/03543/LBA - The Moorings, Midford Road, Midford, Bath BA2 7DD** - Internal and external alterations to replace lower ground floor windows on side elevation with traditional sash windows. **Consent**
    - 18/04013/SCREEN** - The North Barn, Southstoke Lane, South Stoke, Bath, BA2 7PQ - Pre-App - EIA Screening Opinion - Request for screening opinion for change of use of land and buildings at Manor Farm, South Stoke from mixed agriculture and storage uses to B1 Business uses. The development does not constitute EIA development. It is not necessary therefore for this application to be accompanied by an Environmental Statement.
    - 18/03119/FUL – Upper Twinhoe, Farm Upper Twinhoe Wellow Bath** - Provision of Horse Walker - **Withdrawn**

## Enforcement Update

It has been reported that a stone structure with tiled roof has appeared at this site, near the encampment. Both being well hidden with the current cover of foliage. The encampment has been in place for at least 2 months this summer. This is now the subject of the new enforcement case above.

**210 CIL Training Session** – Cllr. Jenny John and Chair Chris Winpenny will attend.

**211 B&NES Local Plan/HELAA Site Assessment** – Appropriate submissions have been made to B&NES Council.

**212 B&NES Local Plan 2016-2036 – Options Consultation** – The only area of interest is covered in the HELAA.

**213 18/04158/LBA & 18/04157/FUL The Priory** – Correspondence has been received indicating that the officer is minded to refuse these retrospective applications based on aspects of the Conservation Area Appraisal (CAA). The clerk will review the CAA and advise on how best to support these applications given their important relationship to ‘Saving the Packhorse’.

**214 Maintenance Update and Road Safety Issues** – There was nothing further to report beyond those matters discussed earlier in the meeting.

**215 Road Names and signage at Old Midford Road/Packhorse Lane** - Following a resident requesting consideration of signage at the Old Midford Road / Packhorse Lane junction, the clerk has written to B&NES Council but has yet to receive a reply. The clerk will follow this up through Council Connect.

**216 Cam Valley Forum (BathAvon) Forum** – The next meeting is Wednesday 21st November.

**217 PARISH LIAISON MEETING 24th October 2018** – The clerk reported on a number of matters covered previously in the meeting.

**218 Bath Preservation Trust** – The next meeting is November 20<sup>th</sup>.

### 13. Correspondence Received

**219 B&NES – Clean Air Zone for Bath – Consultation** – Councillors will respond individually. The clerk was asked to respond for the Parish Council highlighting issues of increased traffic, congestion and pollution on the B3110, the Glasshouse and Red Lion Roundabouts, and all along the road from Rush Hill, Odd Down, Combe Down, Claverton Down and Widcombe Hill.

**14. 220 Dates for Future Meetings** – The following dates for meetings for the coming year were agreed.

Parish Council Meetings: January 14th 2019, March 11th 2019

Annual Parish Meeting: April 15th 2019

Annual Parish Council Meeting: May 20th 2019

The chair advised that he is unavailable immediately prior to the APM but will be present at the meeting.

Approved and signed 14<sup>th</sup> January 2019

Chairman