

## CLERK'S REPORT – 16<sup>th</sup> July 2018

### **Parish Councillor Vacancies – Agenda Item 5**

Mr. Roy Hayward is attending the meeting and is willing and able to serve as a Parish Councillor, and stands to be co-opted as a member at the meeting.

### **Parish Councillor Vacancies – Agenda Item 8**

**Progress on Audit Matters** - The clerk has yet to provide updated security arrangements as recommended by the auditor but will be able to do so for the next meeting. Councillors have yet to move to a SouthStokePC.org.uk e-mail and the clerk was awaiting progress on this before updating published contact details.

### **GDPR Compliance and Data Privacy Policy – Agenda Item 8.**

Councillors use of SouthStokePC.org.uk e-mails as above is one component of these. Also the Data Privacy Policy has yet to be produced. However, templates and pro-formas are now available from NALC/ALCA thus these will now be much easier to produce.

### **Parish Council Matters – Parish Councillors' Individual Responsibilities– Agenda Item 8**

Responsibilities are currently listed and reported as:-

Patrick Dawson		Midford Highways, Midford liaison, Cycle Paths, Wessex Water and Sustrans liaison, Financial monitoring.
Adrian Done		All Highways, Non-Strategic Planning, Midford Road and Midford liaison. CPRE and Cotswold Conservation Board liaison.
Sue Dustin		Village Hall Management Committee, ALCA Representative.
Vacancy		South Stoke Parking, Non-Strategic Planning, Police liaison. Ad hoc South Stoke matters.
Jenny John	Vice Chair	Footpaths, Allotments and Open Spaces (Trees, Millennium Wood and Churchyard) Parish Notes. Strategic Planning.
Chris Winpenny	Chairman	Strategic Planning, BPT Meetings and liaison, ALCA Rep.
Geoff Davis - Clerk & Responsible Financial Officer – Tel. 840201. Email southstokeclerk@hotmail.com		

### **General Parish Matters – Agenda Item 9**

**Parking in the Village** – Any further progress to report.

**Southstoke Lane and Village Road Safety** – The Clerk has provided the CPRE Guide to the Quiet Lane Scheme which details the actions to take such a proposal forward.

#### **Midford Road/Village – road safety issues**

- Midford Village - Any further progress to report.
- Castle Bend – Proposals have been received from B&NES Highways to which the parish Council needs to respond, even though, surprisingly, they have not been consulted on the matter.
- Combe Path Lawn BA22/7-8 Diversion and Crossing – We are awaiting a response from B&NES PROW.
- Dog waste Bins – No progress to Report

**Midford Phone Box** - The Parish Council still needs to decide on how to use it and to arrange the cleaning, re-painting and refurbishment. A budget figure of £600 has been set to cover the cost next year, so a contractor could be engaged to re-paint the box.

**Police Liaison – PCSO Meeting Place** There has been discussion regarding using the pub for these bi-monthly, morning meetings. However, it has not been agreed with the manager. The Village Hall has been suggested as an alternative, but from experience this does not work.

### **Highway Matters – Maintenance Update and Road Safety Issues - Agenda Item 12**

It is thought unlikely that there will be anything further to report beyond those matters arising above.

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### **B&NES Matters – Agenda Item 13**

**BathAvon South Forum** – 2nd August Agenda – Notice of this meeting and a call for agenda items received.

### **PARISH LIAISON MEETING 30th May 2018 – Report**

The most significant item of report is the Parish Sweeper Review. The scheme will be replaced by a transitional arrangement for those Parishes with a current agency scheme. South Stoke will received the maximum value under the scheme, but what this figure is and what other arrangements will be in place is not known

### **Dates for Future Meetings – Agenda Item 22**

Dates for future meetings for the coming year need to be agreed, the following suggestions are made:-

**Monday 17th September 20178**

**Monday 19th November 2018**

**Monday 14th January 2019**

**Monday 11th March 2019**

**Annual Parish Meeting: Monday April 15th 2019**

**Annual Parish Council Meeting: May 20th 2019**