

RFO REPORT – 14th January 2019

SOUTH STOKE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/01/2019
				Note	Budget 2018/19	Actual to date	Variation from budget
RECEIPTS							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	11	11
B&NES Agency Services (Roadsweeping)			3		4460	4542	82
B&NES Agency Services (Footpath Clearing)					440	445	5
B&NES Agency Services (Churchyard)			2		975	0	-975
Agency Services Sub Total					5875	4986	-889
Allotment Rents					160	120	-40
Precept			6		9858	9858	0
Local Council Tax Support Grant					30	30	0
Bank Interest					80	0	-80
Other Income					0	0	0
VAT Refund			4		460	1230	770
TOTAL RECEIPTS					16463	16235	-228
PAYMENTS (Ex VAT)							
Parks & Open spaces			1				
Village Green upkeep					250	0	-250
Millennium Viewpoint & Wood					100	0	-100
Sub-total					350	0	-350
General Administration							
Postage, stationery, printing etc.					200	107	-93
Insurance					288	300	12
Parish Hall Hire					250	232	-18
Clerk Remuneration					4050	3224	-826
Audit Fee					100	105	5
Society of Local Council Clerks					70	68	-2
ALCA					80	0	-80
Data Protection Act					35	35	0
Website Hosting and Maintenance					250	313	63
Publications, books and Training etc.					100	60	-40
Sub-total					5423	4444	-979
Agency Services							
Roadsweeping wages			3		4170	3521	-649
Roadsweeping other costs					75	20	-55
Footpath clearance					380	0	-380
Churchyard Upkeep			2		850	0	-850
Sub-total					5475	3541	-1934
Allotments							
Allotments rent					45	45	0
Allotments maintenance					50	6	-44
Sub-total					95	51	-44
Public lighting							
Electricity					400	327	-73
Routine Maintenance					275	190	-85
Sub-total					675	517	-158
S137 Payments							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	15	-5
CPRE					40	36	-4
Sub-total					110	99	-11
Other Non-recurring Items							
Grant to Parish Hall					500	800	300
Community Infrastructure Payments					1000	0	-1000
Professional & Legal Advice			5		1500	3081	1581
Other Expenditure					900	132	-768
TOTAL PAYMENTS					3900	4013	113
Excess of Income over Expenditure			6		435	3570	3135
Reclaimable VAT						933	
Total Gross Payments						13597.66	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.							
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance							
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year							
Note 5. Consultancy Fees Planned for Master Plan representation.							
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.							

BANK RECONCILIATION**Financial Year Ending 31st March 2019**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
6th January 2019

Balance per Bank Statements as at 01/01/2019		
Current Account HSBC	7,000.25	
Deposit Account Bath Building Society	9,015.89	
Of which		16,016.14
Community Infrastructure Balance - unspent	2,669.48	
LESS Un-presented cheques: (inc. VAT)		
20:55:51 HMRC Month 9 PAYE	158.40	
Sub Total		158.40
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st January 2019		15,857.74
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2018		
Current Account HSBC	4,204.75	
Deposit Account Bath Building Society	9,015.89	
		13,220.64
Community Infrastructure Balance - unspent	2,658.72	
Plus Receipts in the year		16,234.76
		29,455.40
Less Payments in the year		13,597.66
Closing Balance per cash book (receipts and payments book) on 01/01/2019		15,857.74

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 19/11/2018

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1. The VAT Reclaim of £1229.95 has been received, which includes all the reclaimable VAT paid up to 1st October 2018.
2. The second half of the Precept and Support Grant of £4944.00 has also been received.
3. The only remaining income for the year is £974 for the Churchyard Agency agreement. However, to set against this is the IDVerde invoices which have yet to be presented, and which will come to £1,329.80
4. The offer of Transitional Financial Arrangements for continuing the Parish Sweeper Scheme has been received from B&NES Council and was accepted at the last Parish Council meeting.

Receipts since meeting on 19th November 2018.

8	Hignett Brothers	Clearing SouthStoke Lane	52.62
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Payments approved as standing payments or at meeting on 19th November 2019 which have now been made.

DDICO	Information Commissioner	Data protection registration	35.00
DD266-NOV	E.ON	Electricity Bill Dated 2/11/2018	39.35
17:45:42	Hignett Brothers	Allotment Rents 2018-19	45.00
17:50:38	Grant Davis	Parish Sweeper - 28/10/18-24/11/18	280.60
17:48:28	Community HeartBeat Trust	Emergency Phone Rental	72.00
17:53:11	Mr. G. Davis	Parish Clerk - November 2018	282.95
17:54:51	HMRC	Month 8 PAYE	140.80
20:49:17	Mr G Davis	Exps Print Cartridge	55.31
20:52:24	Grant Davis	Parish Sweeper - 25/11/18-29/12/18	350.65
DD266-DEC	E.ON	Electricity Bill Dated 1/12/2018	38.08
20:53:58	Mr. G. Davis	Parish Clerk - December 2018	282.95
20:55:51	HMRC	Month 9 PAYE	158.40

Payments for approval which have been made since 1st January or are yet to be made.

Ian Harrison	Contribution towards electricity for	25.00
	Christmas Lights	

Councillor

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Dated 19/11/2018