

RFO REPORT – 11th March 2019

SOUTH STOKE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/03/2019
				Note	Budget 2018/19	Actual to date	Variation from budget
RECEIPTS							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	11	11
B&NES Agency Services (Roadsweeping)			3		4460	4542	82
B&NES Agency Services (Footpath Clearing)					440	445	5
B&NES Agency Services (Churchyard)			2		975	974	-1
Agency Services Sub Total					5875	5960	85
Allotment Rents					160	120	-40
Precept			6		9858	9858	0
Local Council Tax Support Grant					30	30	0
Bank Interest					80	0	-80
Other Income					0	0	0
VAT Refund			4		460	1230	770
TOTAL RECEIPTS					16463	17209	746
PAYMENTS (Ex VAT)							
Parks & Open spaces			1				
Village Green upkeep					250	0	-250
Millennium Viewpoint & Wood					100	0	-100
Sub-total					350	0	-350
General Administration							
Postage, stationery, printing etc.					200	107	-93
Insurance					288	300	12
Parish Hall Hire					250	400	150
Clerk Remuneration					4050	3932	-118
Audit Fee					100	105	5
Society of Local Council Clerks					70	68	-2
ALCA					80	0	-80
Data Protection Act					35	35	0
Website Hosting and Maintenance					250	313	63
Publications, books and Training etc.					100	60	-40
Sub-total					5423	5319	-104
Agency Services							
Roadsweeping wages			3		4170	4310	140
Roadsweeping other costs					75	40	-35
Footpath clearance					380	365	-15
Churchyard Upkeep			2		850	723	-127
Sub-total					5475	5438	-37
Allotments							
Allotments rent					45	45	0
Allotments maintenance					50	6	-44
Sub-total					95	51	-44
Public lighting							
Electricity					400	430	30
Routine Maintenance					275	254	-21
Sub-total					675	684	9
S137 Payments							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	15	-5
CPRE					40	36	-4
Sub-total					110	99	-11
Other Non-recurring Items							
Grant to Parish Hall					500	800	300
Community Infrastructure Payments					1000	0	-1000
Professional & Legal Advice			5		1500	3081	1581
Other Expenditure					900	132	-768
Sub-total					3900	4013	113
TOTAL PAYMENTS					16028	15604	-424
Excess of Income over Expenditure				6	435	1605	1170
Reclaimable VAT						1171	
Total Gross Payments						16774.89	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.							
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance							
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year							
Note 5. Consultancy Fees Planned for Master Plan representation.							
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.							

BANK RECONCILIATION**Financial Year Ending 31st March 2019**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
6th March 2019

Balance per Bank Statements as at 01/03/2019		
Current Account HSBC	4,663.62	
Deposit Account Bath Building Society	9,015.89	
Of which		13,679.51
Community Infrastructure Balance - unspent	2,669.48	
LESS Un-presented cheques: (inc. VAT)		
101480 Ian Harrison Christmas Lights Electricity	25.00	
Sub Total		25.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st March 2019		13,654.51
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2018		
Current Account HSBC	4,204.75	
Deposit Account Bath Building Society	9,015.89	
		13,220.64
Community Infrastructure Balance - unspent	2,658.72	
Plus Receipts in the year		17,208.76
		30,429.40
Less Payments in the year		16,774.89
Closing Balance per cash book (receipts and payments book) on 01/03/2019		13,654.51

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 19/11/2018

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1. The remaining income for the year of £974 for the Churchyard Agency agreement has now been received.
2. As have the invoices from IDVerde for £1,329.80, and for the Parish Hall Hire for £168.
3. No further income is expected, and only payments to the sweeper and clerk in March, together with monthly electricity charges are expected.

Receipts since meeting on 14th January 2019.

9 B&NES Council	Agency Payment Churchyard	974.00
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Payments approved as standing payments or at meeting on 14th January 2019 which have now been made.

17:14:40	SSE Contracting	Lighting Maintenance Oct - Dec 18	76.10
15:16:37	Mr G Davis	Exps Brooms x 2 for Parish Sweeper	24.00
DD266- JAN	E.ON	Electricity Bill Dated 2/1/2019	39.35
20:18:23	Grant Davis	Parish Sweeper - 30/12/18-26/01/19	280.40
20:20:43	Mr. G. Davis	Parish Clerk - January 2019	283.15
101478a	IdVerde	Grounds Maint - Churchyard	433.99
101478b	IdVerde	Grounds Maint - Footpaths	218.91
101479a	IdVerde	Grounds Maint - Churchyard	433.99
101479b	IdVerde	Grounds Maint - Footpaths	218.91
101480	Ian Harrison	Christmas Lights Electricity	25.00
20:22:55	HMRC	Month 10 PAYE	140.80
	South Stoke Parish	Hall Hire 2018-19 Meetings	168.00
16:53:49	Hall		
DD266- FEB	E.ON	Electricity Bill Dated 1/2/2019	42.63
16:41:27	Grant Davis	Parish Sweeper - 27/1/19-2/3/19	350.65
16:43:16	Mr. G. Davis	Parish Clerk - February 2019	282.95
16:45:01	HMRC	Month 11 PAYE	158.40

Payments for approval which have been made since 11th March or are yet to be made.

NONE

Councillor

Clerk

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Mr. G. Davis

Dated 19/11/2018