

RFO REPORT – 8th April 2020

| SOUTH STOKE PARISH COUNCIL | | | | Receipt and Payment Analysis as at :- | | | | 01/04/2020 |
|--|--|--|--|---------------------------------------|--|---------|----------|-------------|
| | | | | | | Budget | Actual | Variation |
| | | | | Note | | 2019/20 | to date | from budget |
| RECEIPTS | | | | | | | | |
| Parks & Open Spaces | | | | | | 0 | 0 | 0 |
| Community Infrastructure Levy | | | | | | 0 | 0 | 0 |
| B&NES Agency Services (Roadsweeping) | | | | 3 | | 2934 | 2994 | 60 |
| B&NES Agency Services (Footpath Clearing) | | | | | | 445 | 453 | 8 |
| B&NES Agency Services (Churchyard) | | | | 2 | | 975 | 974 | -1 |
| Agency Services Sub Total | | | | | | 4354 | 4421 | 67 |
| Allotment Rents | | | | | | 160 | 325 | 165 |
| Precept | | | | 6 | | 11358 | 11358 | 0 |
| Local Council Tax Support Grant | | | | | | 0 | 0 | 0 |
| Bank Interest | | | | | | 80 | 0 | -80 |
| Other Income | | | | | | 0 | 5190 | 5190 |
| VAT Refund | | | | 4 | | 450 | 1164 | 714 |
| TOTAL RECEIPTS | | | | | | 16402 | 22459 | 6057 |
| PAYMENTS (Ex VAT) | | | | 1 | | | | |
| Parks & Open spaces | | | | | | | | |
| Village Green upkeep | | | | | | 250 | 235 | -15 |
| Millennium Viewpoint & Wood | | | | | | 100 | 208 | 108 |
| Sub-total | | | | | | 350 | 443 | 93 |
| General Administration | | | | | | | | |
| Postage, stationery, printing etc. | | | | | | 200 | 106 | -94 |
| Insurance | | | | | | 400 | 346 | -54 |
| Parish Hall Hire | | | | | | 250 | 216 | -34 |
| Clerk Remuneration | | | | | | 4730 | 4355 | -375 |
| Audit Fee | | | | | | 100 | 111 | 11 |
| Society of Local Council Clerks | | | | | | 70 | 67 | -3 |
| ALCA | | | | | | 81 | 84 | 3 |
| Data Protection Act | | | | | | 35 | 35 | 0 |
| Website Hosting and Maintenance | | | | | | 250 | 26 | -224 |
| Publications, books and Training etc. | | | | | | 100 | 120 | 20 |
| Sub-total | | | | | | 6216 | 5466 | -750 |
| Agency Services | | | | | | | | |
| Roadsweeping wages | | | | 3 | | 4883 | 4977 | 94 |
| Roadsweeping other costs | | | | | | 75 | 46 | -29 |
| Footpath clearance | | | | | | 445 | 385 | -60 |
| Churchyard Upkeep | | | | 2 | | 975 | 723 | -252 |
| Sub-total | | | | | | 6378 | 6131 | -247 |
| Allotments | | | | | | | | |
| Allotments rent | | | | | | 45 | 45 | 0 |
| Allotments maintenance | | | | | | 50 | 0 | -50 |
| Sub-total | | | | | | 95 | 45 | -50 |
| Public lighting | | | | | | | | |
| Electricity | | | | | | 450 | 571 | 121 |
| Routine Maintenance | | | | | | 275 | 317 | 42 |
| Sub-total | | | | | | 725 | 888 | 163 |
| S137 Payments | | | | | | | | |
| Avon Wildlife Trust | | | | | | 50 | 48 | -2 |
| Bath Preservation Trust | | | | | | 20 | 15 | -5 |
| CPRE | | | | | | 40 | 36 | -4 |
| Sub-total | | | | | | 110 | 99 | -11 |
| Other Non-recurring Items | | | | | | | | |
| Grant to Parish Hall | | | | | | 500 | 951 | 451 |
| Community Infrastructure Payments | | | | | | 1000 | 0 | -1000 |
| Professional & Legal Advice | | | | 5 | | 0 | 531 | 531 |
| Other Expenditure | | | | | | 900 | 2767 | 1867 |
| | | | | | | 2400 | 4249 | 1849 |
| TOTAL PAYMENTS | | | | | | 16274 | 17322 | 1048 |
| Excess of Income over Expenditure | | | | 6 | | 128 | 5137 | 5009 |
| Reclaimable VAT | | | | | | 800 | 1206 | |
| Total Gross Payments | | | | | | 17074 | 18527.77 | |
| Note 1. Payments exclude VAT unless it cannot be re-claimed. | | | | | | | | |
| Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose. | | | | | | | | |
| Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance | | | | | | | | |
| Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year | | | | | | | | |
| Note 5. Consultancy Fees Planned for Master Plan representation. | | | | | | | | |
| Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year. | | | | | | | | |

BANK RECONCILIATION**Financial Year Ending 31st March 2020**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
6th April 2020

| | | |
|---|----------|------------------|
| Balance per Bank Statements as at 01/04/2020 | | |
| Current Account HSBC | 8,912.60 | |
| Deposit Account Bath Building Society | 9,133.10 | |
| Of which | | 18,045.70 |
| Community Infrastructure Balance - unspent | 2,669.48 | |
| SDDP Contributions - Unspent | 3,250.00 | |
| LESS Un-presented cheques: (inc. VAT) | | |
| Sub Total | | 0.00 |
| PLUS Unpresented Credits | | |
| Sub Total | | 0.00 |
| Net Balance as at 1st April 2020 | | 18,045.70 |
| The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:- | | |
| CASH BOOK | | |
| Opening Balance 01/04/2019 | | |
| Current Account HSBC | 4,956.85 | |
| Deposit Account Bath Building Society | 9,133.10 | |
| | | 14,089.95 |
| Community Infrastructure Balance - unspent | 2,669.48 | |
| Plus Receipts in the year | | 22,458.52 |
| | | 36,548.47 |
| Less Payments in the year | | 18,502.77 |
| Closing Balance per cash book (receipts and payments book) on 01/04/2020 | | 18,045.70 |

1. The Precept Payment of £6,429 for the first half of the year 2020/21 has been received. The current cash position is therefore £24,474.70.

The outgoings for wages, and for village maintenance need to be set against this.

You should confirm to IdVerde that you wish them to continue their services as normal, i.e. the Village Green, Churchyard, and Footpath Maintenance.