

CLERK'S REPORT – 18th May 2020

Asset Register and Risk Assessment Review for Asset Insurance Values – Agenda Item 8.

The asset register has been revised, approved by the Internal Auditor, and is presented for Adoption at this meeting.

The Standing Orders and Financial Regulations have not been updated as separate documents as recommended by the Internal Auditor last year. However the CoronaVirus Emergency will require revisions to both these documents going forward so they make provision for a similar occurrence in the future. Under the current Standing Orders this can only be done at a Face to face meeting of the Council, and it is therefore a task to be undertaken when normality returns.

The Risk Assessment also requires a reviewed as recommended in the audit report two years ago.

This does not appear on the agenda and like the role of Chair and Vice Chair will continue to the Annual Parish Council Meeting in 2021.

Parish Council Matters – Parish Councillors' Individual Responsibilities

Responsibilities are currently listed and reported as:-

Patrick Dawson		Midford Highways, Midford liaison, Midford Road, Cycle Paths, Wessex Water and Sustrans liaison, Financial monitoring.
Sue Dawson		South Stoke Highways & Ad hoc South Stoke matters, Police liaison, Non-Strategic Planning.
Sue Dustin		Village Hall Management Committee, ALCA Representative.
Roy Hayward		Sulis Down matters and development, Strategic Planning
Jenny John	Vice Chair	Footpaths, Allotments and Open Spaces, Parish Notes, Trees, Millennium Wood, Churchyard, South Stoke Highways, Ad hoc South Stoke matters.
Mags Stroud		Strategic Planning, Newsletter, CPRE and Cotswold Conservation Board liaison.
Chris Winpenny	Chairman	Strategic Planning, BPT Meetings and liaison, ALCA Rep.
Geoff Davis		Clerk & Responsible Financial Officer

Dates for Future Meetings – Agenda Item 18

Dates for future meetings for the coming year need to be agreed. In the light of the current situation, having conducted all the essential Parish Council Business at this meeting the following suggestions are made:-

Monday 21st September 2020

Monday 23rd November 2020

Monday 18th January 2021

Monday 15th March 2021

Annual Parish Meeting: Monday April 19th 2021

Annual Parish Council Meeting: May 17th 2021

With all meetings to be held as normal in the Village Hall at 7:00 p.m.

And for the period to 21st September 2020:-

The Parish Council Resolves to conduct discussion of matter by e-mail and to delegate to the Clerk the Authority to carry out those decisions reached. It re-affirms the Resolutions made on 19th March 2020, minute references 584, 585, and 586 to delegate the necessary Financial powers to the clerk for both the Civil Emergency and the day to day running of the Parish affairs.