

RFO REPORT – 9th November 2020

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-				01/11/2020
						Budget	Actual	Variation
				Note		2019/20	to date	from budget
RECEIPTS								
Parks & Open Spaces						0	0	0
Community Infrastructure Levy						0	0	0
B&NES Agency Services (Roadsweeping)				3		1467	1467	0
B&NES Agency Services (Footpath Clearing)						454	0	-454
B&NES Agency Services (Churchyard)				2		974	0	-974
Agency Services Sub Total						2895	1467	-1428
Allotment Rents						160	10	-150
Precept				6		12858	12858	0
Local Council Tax Support Grant						0	0	0
Bank Interest						120	0	-120
Other Income						0	1075	1075
VAT Refund				4		800	0	-800
				TOTAL RECEIPTS		16833	15410	-1423
PAYMENTS (Ex VAT)				1				
Parks & Open spaces								
Village Green upkeep						250	0	-250
Millennium Viewpoint & Wood						100	0	-100
				Sub-total		350	0	-350
General Administration								
Postage, stationery, printing etc.						200	90	-110
Insurance						400	355	-45
Parish Hall Hire						200	0	-200
Clerk Remuneration						4490	2609	-1881
Audit Fee						110	100	-10
Society of Local Council Clerks						70	76	6
ALCA						82	0	-82
Data Protection Act						35	0	-35
Website Hosting and Maintenance						320	311	-9
Publications, books and Training etc.						100	0	-100
				Sub-total		6007	3541	-2466
Agency Services								
Roadsweeping wages				3		5030	2895	-2135
Roadsweeping other costs						75	27	-48
Footpath clearance						400	0	-400
Churchyard Upkeep				2		974	0	-974
				Sub-total		6479	2922	-3557
Allotments								
Allotments rent						45	0	-45
Allotments maintenance						50	0	-50
				Sub-total		95	0	-95
Public lighting								
Electricity						600	319	-281
Routine Maintenance						400	0	-400
				Sub-total		1000	319	-681
S137 Payments								
Avon Wildlife Trust						50	48	-2
Bath Preservation Trust						20	15	-5
CPRE						40	36	-4
				Sub-total		110	99	-11
Other Non-recurring Items								
Grant to Parish Hall						500	192	-308
Community Infrastructure Payments						2670	0	-2670
Professional & Legal Advice				5		0	0	0
Other Expenditure						5355	1816	-3539
						8525	2007	-6518
				TOTAL PAYMENTS		22566	8889	-13677
Excess of Income over Expenditure				6		5733	6521	12254
Reclaimable VAT						800	499	
Total Gross Payments						23366	9388.12	
Note 1. Payments exclude VAT unless it cannot be re-claimed.								
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.								
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance								
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year								
Note 5. Consultancy Fees Planned for Master Plan representation.								
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.								

BANK RECONCILIATION**Financial Year Ending 31st March 2021**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
3rd November 2020

Balance per Bank Statements as at 01/11/2020		
Current Account HSBC	14,934.44	
Deposit Account Bath Building Society	9,251.83	
Of which		24,186.27
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st November 2020		24,186.27
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	8,912.60	
Deposit Account Bath Building Society	9,251.83	
Of which		18,164.43
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Plus Receipts in the year		15,409.96
		33,574.39
Less Payments in the year		9,388.12
Closing Balance per cash book (receipts and payments book) on 01/11/2020		24,186.27

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 09/11/2020

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1. The second Precept Payment from B&NES of £6,429 has been received
2. The payment of £230.38 to GRAHAM Plumbers Merchants remains an outstanding problem at the time of this report. The clerk believes the credit card refund has been made, but it is not yet showing on the credit card account. Also outstanding is any paperwork such as an invoice for the transaction.
3. ALCA approved the resolution to increase the subscriptions at their AGM. Only eight councils objected, with 42 in favour. We will need to see if those eight leave ALCA. The estimated subscription for next year is £101.44, up from £83.79 this year a £17.65 increase. So hardly an issue for South Stoke, unless ALCA loose the larger councils.

Receipts since meeting on 21st september 2020.

8 B&NES Council	Precept Payment Oct 20	6429.00
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Payments approved as standing payments or at meeting on 21st September which have now been made.

10:38:34	Mr. G. Davis	Litter Picker	15.98
DD266-Sept	EON	Electricity Bill Dated 02/09/20	48.58
15:55:07	Grant Davis	Village Sweeper 30/8 to 26/9/20	363.80
15:56:50	Mr. G. Davis	Parish Clerk September 2020	337.35
15:58:44	HMRC	Month 6 Paye	161.20
20:01:53	Community Heartbeat trust	Emergency Phone Rental 1/8/20-21	72.00
DD266-Oct	EON	Electricity Bill Dated 02/10/20	47.02
16:42:26	Grant Davis	Village Sweeper 27/9 to 31/10/20	397.30
16:44:04	Mr. G. Davis	Parish Clerk October 2020	298.15
16:46:19	HMRC	Month 7 Paye	159.80
19:56:27	Mr. G. Davis	GRAHAM Card Payment Village Hall Heater	230.38

Payments for approval which have been made since 9th November 2020 or are yet to be made.
NONE

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 09/11/2020