

RFO REPORT – 18th January 2021

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/01/2021
				Note	Budget 2019/20	Actual to date	Variation from budget
RECEIPTS							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	0	0
B&NES Agency Services (Roadsweeping)				3	1467	1467	0
B&NES Agency Services (Footpath Clearing)					454	0	-454
B&NES Agency Services (Churchyard)				2	974	0	-974
Agency Services Sub Total					2895	1467	-1428
Allotment Rents					160	10	-150
Precept				6	12858	12858	0
Local Council Tax Support Grant					0	0	0
Bank Interest					120	0	-120
Other Income					0	2200	2200
VAT Refund				4	800	768	-32
TOTAL RECEIPTS					16833	17303	470
PAYMENTS (Ex VAT)				1			
Parks & Open spaces							
Village Green upkeep					250	170	-80
Millennium Viewpoint & Wood					100	0	-100
Sub-total					350	170	-180
General Administration							
Postage, stationery, printing etc.					200	90	-110
Insurance					400	355	-45
Parish Hall Hire					200	0	-200
Clerk Remuneration					4490	3355	-1135
Audit Fee					110	100	-10
Society of Local Council Clerks					70	76	6
ALCA					82	0	-82
Data Protection Act					35	35	0
Website Hosting and Maintenance					320	311	-9
Publications, books and Training etc.					100	0	-100
Sub-total					6007	4322	-1685
Agency Services							
Roadsweeping wages				3	5030	3667	-1363
Roadsweeping other costs					75	58	-17
Footpath clearance					400	192	-208
Churchyard Upkeep				2	974	362	-612
Sub-total					6479	4279	-2200
Allotments							
Allotments rent					45	0	-45
Allotments maintenance					50	0	-50
Sub-total					95	0	-95
Public lighting							
Electricity					600	410	-190
Routine Maintenance					400	0	-400
Sub-total					1000	410	-590
S137 Payments							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	15	-5
CPRE					40	36	-4
Sub-total					110	99	-11
Other Non-recurring Items							
Grant to Parish Hall					500	417	-83
Community Infrastructure Payments					2670	0	-2670
Professional & Legal Advice				5	0	0	0
Other Expenditure					5355	1816	-3539
Sub-total					8525	2232	-6293
TOTAL PAYMENTS					22566	11513	-11053
Excess of Income over Expenditure				6	5733	5790	11523
Reclaimable VAT					800	611	
Total Gross Payments					23366	12123.73	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.							
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance							
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year							
Note 5. Consultancy Fees Planned for Master Plan representatjøn.							
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.							

BANK RECONCILIATION**Financial Year Ending 31st March 2021**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
7th January 2021

Balance per Bank Statements as at 01/01/2021		
Current Account HSBC	14,091.57	
Deposit Account Bath Building Society	9,251.83	
Of which		23,343.40
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
	<u>7,044.48</u>	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st January 2021		<u>23,343.40</u>
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	8,912.60	
Deposit Account Bath Building Society	9,251.83	
Of which		18,164.43
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Plus Receipts in the year		<u>17,302.70</u>
		35,467.13
Less Payments in the year		<u>12,123.73</u>
Closing Balance per cash book (receipts and payments book) on 01/01/2021		<u>23,343.40</u>

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 18/01/2021

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1. The VAT Reclaim of VAT Paid from October 2019 to November 2020 has been made and received for the sum of £767.74.
2. The £1,125 Grant from Avon & Somerset Police for the pedestrian signage part of the Road Safety scheme has been received. Together with CIL funds, Ward Councillor Grant, and Parish Council funds, there is now sufficient to fully fund this project.
3. It has been noticed the Public Rights of way – Vegetation Agency Payment has not been received. This £462.48 has now been invoiced and payment is expected this month.
4. The B&NES Churchyard Maintenance Agency Payment of £974 has also been claimed and payment is expected to be received this month.
5. Idverde have only invoiced for half of there normal charges for the year for the above Churchyard, Village Green and Footpaths Maintenance. £664.80 instead of £1329.60.

Receipts since meeting on 9th November 2020.

9	Avon & Somerset Police Community Trust	Grant - Pedestrian signage	1125.00
10	HMRC VTR	Vat Reclaim 2019-20	767.74

Payments approved as standing payments or at meeting on 9th November which have now been made.

Refund	Mr. G. Davis	GRAHAM Card Payment Village Hall Heater - Refund	-60.25
DD-ICO	Information Commissioner	Data Protection Registration Renewal 2020-21	35.00
DD266-Nov	EON	Electricity Bill Dated 02/11/20	48.58
14:11:53	Grant Davis	Village Sweeper 1/11 to 28/11/20	320.00
14:10:09	Mr. G. Davis	Parish Clerk November 2020	298.15
14:13:40	HMRC	Month 8 Paye	140.60
DD266-Dec	EON	Electricity Bill Dated 02/12/20	47.02
20:46:15	Mr G Davis	Parish Sweeper Brooms	37.96
20:49:16	Mr. C Winpenny	Village Christmas Tree	170.00
20:52:16-1	Idverde	Maintenance Footpaths	230.88
20:52:16-2	Idverde	Maintenance Churchyard	433.92
15:18:05	RDW Plumbing	Village Hall Water Heater Installation	275.00
20:54:58	Grant Davis	Village Sweeper 29/11 to 26/12/20	320.20
20:56:51	Mr. G. Davis	Parish Clerk December 2020	298.35
20:59:29	HMRC	Month 9 Paye	140.20

Payments for approval which have been made since 18th January 2021 or are yet to be made.
None

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 18/01/2021