

RFO REPORT – 15th March 2021

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/03/2021
					Budget	Actual	Variation
				Note	2019/20	to date	from budget
RECEIPTS							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	0	0
B&NES Agency Services (Roadsweeping)			3		1467	1520	53
B&NES Agency Services (Footpath Clearing)					454	462	8
B&NES Agency Services (Churchyard)			2		974	974	0
Agency Services Sub Total					2895	2956	61
Allotment Rents					160	10	-150
Precept			6		12858	12858	0
Local Council Tax Support Grant					0	0	0
Bank Interest					120	0	-120
Other Income					0	2200	2200
VAT Refund			4		800	768	-32
				TOTAL RECEIPTS	16833	18792	1959
PAYMENTS (Ex VAT)				1			
Parks & Open spaces							
Village Green upkeep					250	170	-80
Millennium Viewpoint & Wood					100	0	-100
				Sub-total	350	170	-180
General Administration							
Postage, stationery, printing etc.					200	133	-67
Insurance					400	355	-45
Parish Hall Hire					200	0	-200
Clerk Remuneration					4490	4100	-390
Audit Fee					110	100	-10
Society of Local Council Clerks					70	76	6
ALCA					82	0	-82
Data Protection Act					35	35	0
Website Hosting and Maintenance					320	335	15
Publications, books and Training etc.					100	120	20
				Sub-total	6007	5254	-753
Agency Services							
Roadsweeping wages			3		5030	4536	-495
Roadsweeping other costs					75	92	17
Footpath clearance					400	192	-208
Churchyard Upkeep			2		974	362	-612
				Sub-total	6479	5182	-1297
Allotments							
Allotments rent					45	45	0
Allotments maintenance					50	0	-50
				Sub-total	95	45	-50
Public lighting							
Electricity					600	503	-97
Routine Maintenance					400	0	-400
				Sub-total	1000	503	-497
S137 Payments							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	15	-5
CPRE					40	36	-4
				Sub-total	110	99	-11
Other Non-recurring Items							
Grant to Parish Hall					500	417	-83
Community Infrastructure Payments					2670	0	-2670
Professional & Legal Advice			5		0	0	0
Other Expenditure					5355	2124	-3231
					8525	2541	-5984
				TOTAL PAYMENTS	22566	13794	-8772
Excess of Income over Expenditure				6	5733	4998	10731
Reclaimable VAT					800	697	
Total Gross Payments					23366	14490.97	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.							
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance							
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year							
Note 5. Consultancy Fees Planned for Master Plan representation.							
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.							

BANK RECONCILIATION**Financial Year Ending 31st March 2021**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
9th March 2021

Balance per Bank Statements as at 01/03/2021		
Current Account HSBC	13,213.43	
Deposit Account Bath Building Society	9,251.83	
Of which		22,465.26
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
	<u>7,044.48</u>	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st March 2021		<u>22,465.26</u>
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	8,912.60	
Deposit Account Bath Building Society	9,251.83	
Of which		18,164.43
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Plus Receipts in the year		<u>18,791.80</u>
		36,956.23
Less Payments in the year		<u>14,490.97</u>
Closing Balance per cash book (receipts and payments book) on 01/03/2021		<u>22,465.26</u>

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 15/03/2021

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1. The Public Rights of way – Vegetation Agency Payment of £462.48 has been received.
2. The B&NES Churchyard Maintenance Agency Payment of £974 has also been received.
3. It is expected that a large surplus will be carried forward into next year as the South Stoke Road Safety Scheme is not expected to be delivered before the end of the financial year.

Receipts since meeting on 18th January 2021.

11	B&NES Council	Churchyard Agency - Payment	974.00
12	B&NES Council	Footpaths Agency - Payment	462.48
13	Hignett Brothers	Sweeper Clearing South Stoke lane	52.62

Payments approved as standing payments or at meeting on 18th January which have now been made.

16:48:16	EON	Allotment Rent 2020	45.00
15:00:23	Mr. G. Davis	Zoom Pro Monthly Subscription	14.39
DD266-Jan	EON	Electricity Bill Dated 02/01/21	48.58
15:03:21	Grant Davis	Village Sweeper 27/12 to 30/01/21	397.30
15:05:36	Mr. G. Davis	Parish Clerk January 2021	298.15
15:07:45	HMRC	Month 10 Paye	159.80
19:44:35	ALCA	Councillor Training Course x 2	120.00
19:48:27	Mr. G Davis	Printer Developer Unit	51.72
DD266-Feb	EON	Electricity Bill Dated 01/02/21	48.58
15:27:19	Mr. G Davis	Zoom Pro Monthly Subscription	14.39
15:31:17	Mr. G Davis	Litter Pickers x 2 - Parish Sweeper	40.50
15:37:13	Glasdon UK Ltd	New Litter Bin - Churchyard Wall	370.08
15:40:21	Grant Davis	Village Sweeper 31/1 to 27/02/21	320.00
15:44:35	Mr. G. Davis	Parish Clerk February 2021	298.15
15:46:33	HMRC	Month 11 Paye	140.60

Payments for approval which have been made since 15th March 2021 or are yet to be made.

None

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 15/03/2021