

RFO REPORT –27th September 2021

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/09/2021
					Budget	Actual	Variation
				Note	2019/20	to date	from budget
RECEIPTS							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	27680	27680
B&NES Agency Services (Roadsweeping)					0	0	0
B&NES Agency Services (Footpath Clearing)					472	482	10
B&NES Agency Services (Churchyard)				2	974	0	-974
Agency Services Sub Total					1446	482	-964
Allotment Rents					160	0	-160
Precept					14358	7179	-7179
Local Council Tax Support Grant					0	0	0
Bank Interest					100	0	-100
Other Income					0	0	0
VAT Refund					2200	0	-2200
TOTAL RECEIPTS					18264	35341	17077
PAYMENTS (Ex VAT)				1			
Parks & Open spaces							
Village Green upkeep					250	0	-250
Millennium Viewpoint & Wood					100	0	-100
Sub-total					350	0	-350
General Administration							
Postage, stationery, printing etc.					200	93	-107
Insurance					370	364	-6
Parish Hall Hire					220	0	-220
Clerk Remuneration					4600	1864	-2736
Audit Fee					110	128	18
Society of Local Council Clerks					80	79	-1
ALCA					130	0	-130
Data Protection Act					35	0	-35
Website Hosting and Maintenance					25	12	-13
Publications, books and Training etc.					100	0	-100
Sub-total					5870	2540	-3330
Agency Services							
Roadsweeping wages					5040	2027	-3014
Roadsweeping other costs					75	0	-75
Footpath clearance					400	0	-400
Churchyard Upkeep				2	974	0	-974
Sub-total					6489	2027	-4463
Allotments							
Allotments rent					45	0	-45
Allotments maintenance					50	5	-45
Sub-total					95	5	-90
Public lighting							
Electricity					600	228	-372
Routine Maintenance					772	0	-772
Sub-total					1372	228	-1144
S137 Payments							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	15	-5
CPRE					40	36	-4
Sub-total					110	99	-11
Other Non-recurring Items							
Grant to Parish Hall					500	0	-500
Community Infrastructure Payments					0	0	0
Professional & Legal Advice					1000	0	-1000
Other Expenditure					500	235	-265
					2000	235	-1765
TOTAL PAYMENTS					16286	5134	-11152
Excess of Income over Expenditure					1978	30208	28230
Reclaimable VAT					1000	79	
Total Gross Payments					17286	5213.11	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.							

BANK RECONCILIATION**Financial Year Ending 31st March 2022**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on **21st September 2021**

Balance per Bank Statements as at 01/09/2021		
Current Account HSBC	42,266.33	
Deposit Account Bath Building Society	9,305.15	
Of which		51,571.48
Community Infrastructure Balance - unspent	30,349.97	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
Churchyard Agency Fund	1,948.63	
	<u>36,673.60</u>	
LESS Un-presented cheques: (inc. VAT)	36,673.60	
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st September 2021		51,571.48
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	12,138.07	
Deposit Account Bath Building Society	9,305.15	
Of which		21,443.22
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
Churchyard Agency Fund	1,948.63	
	<u>8,993.11</u>	
Plus Receipts in the year		35,341.37
		<u>56,784.59</u>
Less Payments in the year		5,213.11
Closing Balance per cash book (receipts and payments book) on 01/09/2021		51,571.48

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 27/09/2021

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1. Attention is drawn to the large CIL Payment of £27,680.49. This has been confirmed as correct , but the CAP for payments this financial year has been reached.
2. HSBC bank have given notice that they will no longer provide community banking for the Parish Council. Instead it will be regarded as a Small Business Account with a monthly fee of £8. If the Parish Council does not wish to accept this then we should resolve to close this account and open a new account with Metro Bank who do offer free banking for Voluntary Organisations.

Receipts since meeting on 26th July 2021.

5	B&NES Council	CIL Payment Sulis Down Development	27680.49
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Payments approved as standing payments or at meeting on 26th July which have now been made.

DD-AWT	Avon Wildlife Trust	Membership 2021/22	48.00
DD266-July	EON	Electricity Bill Dated 02/07/21	47.02
16:02:35	Grant Davis	Village Sweeper 27/06 to 31/07/21	386.10
16:04:15	Mr. G. Davis	Parish Clerk July 2021	298.15
16:06:48	HMRC	Month 4 Paye	171.00
DD266-Aug	EON	Electricity Bill Dated 01/08/21	48.58
14:01:39	Grant Davis	Village Sweeper /08 to 28/08/21	308.80
14:00:00	Mr. G. Davis	Parish Clerk August 2021	298.35
14:04:19	HMRC	Month 5 Paye	151.60

Payments for approval which have been made since 1st September 2021 or are yet to be made.

15:33:28	Mr. G. Davis	Toolstation- Shovel for Sweeper	15.98
DD266-Sept	EON	Electricity Bill Dated 02/09/21	48.58

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 27/09/2021