

CLERK'S REPORT – 29th November 2021

Apologies for Absence – Agenda Item 1

Any Councillor indisposed due to a Covid Test result within their family can attend via a personal ZOOM link. This will count as attendance at the meeting.

Parish Council Matters – Agenda Item 6

Succession and business continuity planning in respect of Councillors and the Clerk.

A number of meetings have been held and the Chair will report the progress to-date.

At the last meeting it was noted that **Councillor Roles** have not been agreed for the year, and this was to be addressed at this meeting. Presently listed as:-

Parish Council Members:

Responsibilities

Mr. P. Beazley	Long ALCA Representative.
Mr. P. Dawson	Midford Highways, Midford liaison, Midford Road, Cycle Paths, Wessex Water and Sustrans liaison, Financial monitoring.
Ms. F. Gourley	South Stoke Highways & Ad hoc South Stoke matters, Police liaison, Non-Strategic Planning.
Mr. R. Hayward	Sulis Down matters and development, Strategic Planning.
Mrs J. John (Vice Chair)	Footpaths, Allotments and Open Spaces (Trees, Millennium Wood and Churchyard), Parish Notes, South Stoke Highways & Ad hoc South Stoke matters.
Mrs. M. Stroud	Strategic Planning, Newsletter, CPRE and Cotswold Conservation Board liaison.
Mr. C. Winpenny (Chair)	Strategic Planning, BPT Meetings and liaison, ALCA Rep.

Allotments – All allotments are let, and there is now a waiting list of one. Nothing further to report in advance of items left until the new year, or next spring as agreed at previous meeting.

Street Lighting - All repairs and replacements consequent on the Structural and Electrical Testing carried out has been ordered from Volker Highways. We await implementation of these tasks, including the long standing failure of Light No 2 on the Midford Road, and the two day burning lights.

General Parish Matters – Agenda Item 7

Footpaths – To receive completed Footpath Report.

Village Green – Approval of a large tree (13/14'?) plus new lights (£100).

Highway Matters – Agenda Item 9

Southstoke Lane and Village Road Safety Measures – All of these have now been implemented but minor points are outstanding:-

- The bollards on South Stoke lane require one to be moved from the centre of the drop kerb to the side.
- We have yet to receive any Invoice from B&NES Highways, at least for part of the works – Pedestrian Signage as the minimum. The clerk has reported to the Police Community Trust that the scheme is complete.

South Stoke Lane and Village – Access by HGV – We await installation of the 'Unsuitable for HGVs' signage at the Cross Keys junction of South Stoke Lane. Due the next round of signage for the district.

Inconsiderate parking towards bottom of Southstoke Lane, TRO - Plan 13 Southstoke Lane South Stoke DYL – We await the TRO consultation on this scheme.

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Correspondence Received – Agenda Item 12

The Queen's Platinum Jubilee Central Weekend 2022 - The Queen's Platinum Jubilee Beacons - 2nd June 2022

This is retained on the agenda for your attention for the purposes of future planning.

Dates for Future Meetings – Agenda Item 13

The following dates are agreed and to be confirmed:-

Parish Council Meeting – Monday 24th January 2022 7:30

Parish Council Meeting – Monday 28th March 2022 7:30

Annual Parish Meeting: Monday 25th April 2022 7:30

Annual Parish Council Meeting: Monday 23rd May 2022 7:30