

RFO REPORT –31st January 2022

SOUTH STOKE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/01/2022
			Note	Budget 2021/22	Actual to date	Variation from budget
RECEIPTS						
Parks & Open Spaces				0	0	0
Community Infrastructure Levy				0	27680	27680
B&NES Agency Services (Roadsweeping)				0	0	0
B&NES Agency Services (Footpath Clearing)				472	482	10
B&NES Agency Services (Churchyard)			2	974	0	-974
Agency Services Sub Total				1446	482	-964
Allotment Rents				160	0	-160
Precept				14358	14358	0
Local Council Tax Support Grant				0	0	0
Bank Interest				100	0	-100
Other Income				0	0	0
VAT Refund				2200	355	-1845
			TOTAL RECEIPTS	18264	42875	24611
PAYMENTS (Ex VAT)						
Parks & Open spaces			1			
Village Green upkeep				250	324	74
Millennium Viewpoint & Wood				100	0	-100
			Sub-total	350	324	-26
General Administration						
Postage, stationery, printing etc.				200	142	-58
Insurance				370	364	-6
Parish Hall Hire				220	132	-88
Clerk Remuneration				4600	3355	-1245
Bank and Audit Fees				110	136	26
Society of Local Council Clerks				80	79	-1
ALCA				130	0	-130
Data Protection Act				35	35	0
Website Hosting and Maintenance				25	12	-13
Publications, books and Training etc.				100	80	-20
			Sub-total	5870	4335	-1535
Agency Services						
Roadsweeping wages				5040	3667	-1373
Roadsweeping other costs				75	47	-28
Footpath clearance				400	0	-400
Churchyard Upkeep			2	974	0	-974
			Sub-total	6489	3714	-2775
Allotments						
Allotments rent				45	0	-45
Allotments maintenance				50	5	-45
			Sub-total	95	5	-90
Public lighting						
Electricity				600	431	-169
Routine Maintenance				772	772	0
			Sub-total	1372	1203	-169
S137 Payments						
Avon Wildlife Trust				50	48	-2
Bath Preservation Trust				20	15	-5
CPRE				40	36	-4
			Sub-total	110	99	-11
Other Non-recurring Items						
Grant to Parish Hall				500	0	-500
Community Infrastructure Payments				0	0	0
Professional & Legal Advice				1000	0	-1000
Other Expenditure				500	235	-265
				2000	235	-1765
			TOTAL PAYMENTS	16286	9915	-6371
Excess of Income over Expenditure				1978	32960	30982
Reclaimable VAT				1000	293	
Total Gross Payments				17286	10208.44	
Note 1. Payments exclude VAT unless it cannot be re-claimed.						
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.						

BANK RECONCILIATION**Financial Year Ending 31st March 2022**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on 12th January
2022

Balance per Bank Statements as at 01/01/2022		
Current Account HSBC	14,804.78	
Deposit Account Bath Building Society	39,305.15	
Of which		54,109.93
Community Infrastructure Balance - unspent	29,577.86	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
Churchyard Agency Fund	1,948.63	
	<u>35,901.49</u>	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st January 2022		<u>54,109.93</u>
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	12,138.07	
Deposit Account Bath Building Society	9,305.15	
Of which		21,443.22
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
Churchyard Agency Fund	1,948.63	
	<u>8,993.11</u>	
Plus Receipts in the year		42,875.15
		<u>64,318.37</u>
Less Payments in the year		10,208.44
Closing Balance per cash book (receipts and payments book) on 01/01/2022		<u>54,109.93</u>

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 31/01/2022

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1. The only remaining income is the Churchyard Grant of £974.
2. There are now Bank Charges of £8 per month which for the time being is recorded in the Audit and Bank Fees Item.
3. The Electricity costs have increased dramatically from about £50 in December to £80 in January.

Receipts since meeting on 29th November 2021.

7 HMRC	VAT ReClaim Payment	354.78
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Payments approved as standing payments or at meeting on 29th November which have now been made.

15:37:10	Mr. G. Davis	Print Cartridge	58.91
DDData	Information Commisioner	Data Protection Registration 2021-22	35.00
DD266-Nov	EON	Electricity Bill Dated 02/11/21	55.84
17:49:07	Grant Davis	Village Sweeper 31/10 to 27/11/21	308.80
17:51:35	Mr. G. Davis	Parish Clerk November 2021	298.15
17:53:56	HMRC	Month 8 Paye	151.80
14:48:16	Mr. C Winpenny	Christms Tree	175.00
14:56:20	Mr. R A Hellerd	Christmas Lights	98.95
15:10:07	Southstoke Village Hall	PC Bookings 2020-21	132.00
19:13:36	ALCA	INV-21914 Training Paul Beazley-Long	40.00
BnkChg-Dec	HSBC	Bank Charges December 2021	8.00
DD266-Dec	EON	Electricity Bill Dated 02/12/21	54.03
20:26:37	Grant Davis	Village Sweeper 28/11 to 25/12/21	308.80
20:28:44	Mr. G. Davis	Parish Clerk December 2021	298.35
20:31:50	HMRC	Month 9 Paye	151.60

Payments for approval which have been made since 31st January 2021 or are yet to be made. NONE

Councillor

Clerk

Print Name: PATRICK DAWSON

Mr. G. Davis

Dated 31/01/2022

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SOUTH STOKE PARISH COUNCIL	COMMUNITY INFRASTRUCTURE LEVY - Annual report
Reporting period: CIL Monies received by the Council to:-	31st MARCH 2022
a) CIL Receipts	
Total amount of CIL received in financial year (2017/18)	£2,658.72
Total amount of CIL received in financial year (2018/19)	£10.76
Total amount of CIL received in financial year (2019/20)	£0.00
Total amount of CIL received in financial year (2020/21)	£0.00
Total	£2,669.48
Total amount of CIL received in financial year (2021/22)	£27,680.49
Total CIL Receipts	£30,349.97
b) CIL Expenditure	
Total amount of CIL spent to end of financial year (2021/22)	£1,080.51
c) Items on which CIL has been spent	
New Litter Bin - Churchyard Wall	£308.40
Street Lighting Inspections, tests and Maintenance	£772.11
NOTE:- The total CIL receipts currently retained are allocated for Road Safety and Street Lighting Improvements, including signage and the introduction of Speed Restrictions. The projects are currently in progress with B&NES Highways, exact costs are not know at present.	
d) Monies requested / recovered from Parish Council (Reg 59E, 59F)	
Monies which have been requested, or recovered, from the Parish Council to the financial year (2019/20)	£0.00
e) CIL retained	
i. Total amount of CIL received in the financial year (2021/22) and retained (unspent) at the end of the reported year (2021/22)	£27,680.49
ii. Total amount of CIL received in previous year(s) and retained (unspent) at the end of the reported year (2021/22)	£1,588.97
Total CIL receipts retained (unspent)	£29,269.46