

## CLERK'S REPORT – 28<sup>th</sup> March 2022

### **Apologies for Absence – Agenda Item 1**

Any Councillor indisposed due to a Covid Test result personally or within their family can attend via a personal ZOOM link. The Council will count this as attendance at the meeting.

### **Parish Council Matters – Agenda Item 6**

#### **Succession and business continuity planning in respect of Councillors and the Clerk.**

A number of meetings have been held and the Chair will report the progress to-date.

#### **Parish Councillor Responsibilities – It is understood that the following responsibilities were agreed:-**

##### **Parish Council Members:**

##### **Responsibilities**

Ms. J. Barr	Strategic planning and Local planning Committee Member, Midford area Highways
Mr. P. BeazleyLong	Communications, BANES Parish Liaison, Financial monitoring.
Ms. F. Gourley	South Stoke area Highways, Communications, Police liaison, Bathavon Area Forum
Mr. R. Hayward	Footpaths and Open spaces, ALCA
Mrs J. John (Vice Chair)	Strategic planning and Local planning Committee Member, Planning enforcement, Churchyard, Allotments, Parish Notes.
Mrs. M. Stroud	Strategic planning and Local planning Committee Member, Newsletter, CPRE and Cotswold National landscape (AONB).
Mr. C. Winpenny (Chair)	Strategic planning and Local planning Committee Member, Bath Preservation Trust Meetings and liaison.

**To be Allocated:-** Village Hall liaison (The VHMC constitution requires one member to be a Parish Councillor)

##### **Missing from previous lists:-**

Midford liaison, Midford Road, Cycle Paths, Wessex Water and Sustrans liaison, Ad hoc South Stoke matters, Trees, Millennium Wood.

Newsletter – added to Mags, Parish Notes added to Jenny.

**Allotments** – All allotments are let, and there is now a waiting list of one. A skip has been delivered to the site to provide an opportunity for tenants to clear long standing rubbish.

**Street Lighting** - All repairs and replacements consequent on the Structural and Electrical Testing carried out has been ordered from Volker Highways. The long standing failure of Light No 2 on the Midford Road has been repaired but there are still the two day burning lights.

The clerk continues to progress matters with Volker Highways and is awaiting a response to the latest request for major works which has at least been acknowledged.

### **Highway Matters – Agenda Item 9**

**Inconsiderate parking towards bottom of Southstoke Lane, TRO - Plan 13 Southstoke Lane South Stoke DYL** – We have responded to the TRO consultation on this scheme. It is now at the Formal Consultation stage and we have again responded to that. It will be implemented in the next Financial Year 2022-23.

### **Correspondence Received – Agenda Item 12**

The Queen's Platinum Jubilee Central Weekend 2022 - The Queen's Platinum Jubilee Beacons - 2nd June 2022

This organisation of this event is well in hand and will be reported to the meeting.

### **Dates for Future Meetings – Agenda Item 13**

The following dates are agreed and to be confirmed:-

Annual Parish Meeting: Monday 11th April 2022 7:30

Annual Parish Council Meeting: Monday 23rd May 2022 7:30