

RFO REPORT – 28<sup>th</sup> March 2022

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/03/2022
					Budget	Actual	Variation
				Note	2021/22	to date	from budget
<b>RECEIPTS</b>							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	27680	27680
B&NES Agency Services (Roadsweeping)					0	0	0
B&NES Agency Services (Footpath Clearing)					472	482	10
B&NES Agency Services (Churchyard)				2	974	974	0
<b>Agency Services Sub Total</b>					1446	1456	10
Allotment Rents					160	0	-160
Precept					14358	14358	0
Local Council Tax Support Grant					0	0	0
Bank Interest					100	0	-100
Other Income					0	0	0
VAT Refund					2200	355	-1845
<b>TOTAL RECEIPTS</b>					18264	43849	25585
<b>PAYMENTS (Ex VAT)</b>				1			
<b>Parks &amp; Open spaces</b>							
Village Green upkeep					250	324	74
Millennium Viewpoint & Wood					100	0	-100
<b>Sub-total</b>					350	324	-26
<b>General Administration</b>							
Postage, stationery, printing etc.					200	249	49
Insurance					370	364	-6
Parish Hall Hire					220	132	-88
Clerk Remuneration					4600	4100	-500
Bank and Audit Fees					110	152	42
Society of Local Council Clerks					80	79	-1
ALCA					130	0	-130
Data Protection Act					35	35	0
Website Hosting and Maintenance					25	12	-13
Publications, books and Training etc.					100	80	-20
<b>Sub-total</b>					5870	5204	-666
<b>Agency Services</b>							
Roadsweeping wages					5040	4536	-505
Roadsweeping other costs					75	77	2
Footpath clearance					400	0	-400
Churchyard Upkeep				2	974	0	-974
<b>Sub-total</b>					6489	4613	-1876
<b>Allotments</b>							
Allotments rent					45	0	-45
Allotments maintenance					50	5	-45
<b>Sub-total</b>					95	5	-90
<b>Public lighting</b>							
Electricity					600	511	-89
Routine Maintenance					772	772	0
<b>Sub-total</b>					1372	1284	-89
<b>S137 Payments</b>							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	15	-5
CPRE					40	36	-4
<b>Sub-total</b>					110	99	-11
<b>Other Non-recurring Items</b>							
Grant to Parish Hall					500	0	-500
Community Infrastructure Payments					0	4247	4247
Professional & Legal Advice					1000	0	-1000
Other Expenditure					500	329	-171
					2000	4576	2576
<b>TOTAL PAYMENTS</b>					16286	16104	-182
<b>Excess of Income over Expenditure</b>					1978	27745	25767
<b>Reclaimable VAT</b>					1000	343	
<b>Total Gross Payments</b>					17286	16447.25	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>							
<b>Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.</b>							

**BANK RECONCILIATION****Financial Year Ending 31<sup>st</sup> March 2022**Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on **22<sup>nd</sup> March 2022**

<b>Balance per Bank Statements as at 01/03/2022</b>		
Current Account HSBC	9,539.97	
Deposit Account Bath Building Society	39,305.15	
Of which		48,845.12
<b>Community Infrastructure Balance - unspent</b>	29,577.86	
<b>SDDP Contributions - Unspent</b>	3,250.00	
<b>Police Community Trust - Pedestrian Signage Grant</b>	1,125.00	
<b>Churchyard Agency Fund</b>	1,948.63	
	<u>35,901.49</u>	
<b>LESS</b> Un-presented cheques: (inc. VAT)		
Sub Total		0.00
<b>PLUS</b> Unpresented Credits		
Sub Total		0.00
<b>Net Balance as at 1st March 2022</b>		<u><b>48,845.12</b></u>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>		
<b>CASH BOOK</b>		
<b>Opening Balance 01/04/2020</b>		
Current Account HSBC	12,138.07	
Deposit Account Bath Building Society	9,305.15	
Of which		21,443.22
<b>Community Infrastructure Balance - unspent</b>	2,669.48	
<b>SDDP Contributions - Unspent</b>	3,250.00	
<b>Police Community Trust - Pedestrian Signage Grant</b>	1,125.00	
<b>Churchyard Agency Fund</b>	1,948.63	
	<u>8,993.11</u>	
Plus Receipts in the year		43,849.15
		<u>65,292.37</u>
Less Payments in the year		16,447.25
<b>Closing Balance per cash book (receipts and payments book) on 01/03/2022</b>		<u><b>48,845.12</b></u>

Councillor .....

Clerk .....

Print Name: Paul Beazley-Long

**Mr. G. Davis**

Dated 28/03/2022

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1. The only remaining income are the Allotment Rents, and Payment from Hignett Brothers for clearing Southstoke Lane.
2. Idverde have still to Invoice us for the Churchyard and Village Green maintenance, about £1,400. They have been chased several times on this.
3. The Electricity costs have increased dramatically from about £50 in December to £80 in January.

## Receipts since meeting on 31st January 2022 - NONE

### Payments approved as standing payments or at meeting on 31st January which have now been made.

16:49:55	Community Heartbeat Trust	Replacement Defibrillator Pads	112.80
BnkChr-Jan	HSBC	Bank Charges Jan 2022	8.00
DD266-Jan	Npower	Electricity Bill dated 6th Jan	84.68
15:06:33	Grant Davis	Village Sweeper 26/12/21 to 29/01/22	386.10
15:09:45	Mr. G. Davis	Parish Clerk January 2022	298.15
15:13:58	HMRC	Month 10 Paye	171.00
16:00:52	Mtr. G. Davis	Toolstation Gloves	14.90
16:02:51	Mtr. G. Davis	Cartridgesave - Toner	48.60
16:06:02	Mtr. G. Davis	Office 365 Subscription 2022	79.99
BnkChr-feb	HSBC	Bank Charges Feb 2022	8.00
19:36:34	B&NES Council	Speed Limit Works	4246.86
BnkChr-feb	HSBC	Bank Charges Feb 2022	8.00
11:01:34	Grant Davis	Village Sweeper 30/1/22 to 26/2	308.80
11:04:18	Mr. G. Davis	Parish Clerk February 2022	298.15
17:54:05	Mr. G. Davis	Toolstation Broom	20.98
11:06:20	HMRC	Month 11 Paye	151.80

### Payments for approval which have been made since 28th March 2022 or are yet to be made. NONE

Councillor .....

Clerk .....

Print Name: Paul Beazley-Long

**Mr. G. Davis**

Dated 28/03/2022

**SOUTH STOKE PARISH COUNCIL****COMMUNITY INFRASTRUCTURE  
LEVY - Annual report****31st MARCH 2022****Reporting period: CIL Monies received by the Council to:-****a) CIL Receipts**

Total amount of CIL received in financial year (2017/18)	£2,658.72
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Total amount of CIL received in financial year (2018/19)	£10.76
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Total amount of CIL received in financial year (2019/20)	£0.00
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Total amount of CIL received in financial year (2020/21)	£0.00
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<b>Total</b>	<b>£2,669.48</b>
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Total amount of CIL received in financial year (2021/22)	<b>£27,680.49</b>
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<b>Total CIL Receipts</b>	<b>£30,349.97</b>
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**b) CIL Expenditure**

Total amount of CIL spent to end of financial year (2021/22)	<b>£3,702.37</b>
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**c) Items on which CIL has been spent**

New Litter Bin - Churchyard Wall	£308.40
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Street Lighting Inspections, tests and Maintenance	£772.11
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Road Safety Improvements. Speed Limit Signage	£2,621.86
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**NOTE:-** The total CIL receipts currently retained are allocated for Street Lighting Improvements. The projects are currently being costed by Volker Highways. Exact costs are not known at present.

**d) Monies requested / recovered from Parish Council (Reg 59E, 59F)**

Monies which have been requested, or recovered, from the Parish Council to the financial year (2019/20)	£0.00
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**e) CIL retained**

i. Total amount of CIL received in the financial year (2021/22) and retained (unspent) at the end of the reported year (2021/22)	<b>£26,647.60</b>
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ii. Total amount of CIL received in previous year(s) and retained (unspent) at the end of the reported year (2021/22)	<b>£0.00</b>
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<b>Total CIL receipts retained (unspent)</b>	<b>£26,647.60</b>
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Councillor .....

Clerk .....

Print Name: Paul Beazley-Long

**Mr. G. Davis**

Dated 28/03/2022