

	Note	Budget 2010/2011	Actual to date	Variation from budget
RECEIPTS				
Precept		4860	4860	0
B&NES Agency Services (Roadsweeping)		4000	4025	25
B&NES Agency Services (Footpath Clearing)		410	409	-1
Bank Interest		10	62	52
VAT Refund		220	246	26
Allotment Rents	1	80	90	10
Other Income		0	0	0
TOTAL RECEIPTS		9580	9692	112
PAYMENTS (Ex VAT)				
Parks & Open spaces	2			
Village Green upkeep	3	250	402	-152
Millennium Viewpoint upkeep		100	0	100
Churchyard upkeep		0	0	0
Sub-total		350	402	-52
General Administration				
Postage, stationery, printing etc.		440	147	293
Insurance		271	265	6
Parish Hall Hire		160	160	0
Clerk Remuneration		3000	2876	124
Audit Fee		175	120	55
Society of Local Council Clerks		75	72	3
ALCA		62	77	-15
NALC		19	0	19
Data Protection Act		35	35	0
Publications and books		100	14	86
Training etc.		100	30	70
Website Hosting		200	0	200
Binding of Minutes		80	60	20
Sub-total		4717	3856	861
Agency Services				
Roadsweeping wages		3280	2757	523
Roadsweeping other costs		100	81	19
Footpath clearance		400	341	59
Sub-total		3780	3179	601
Allotments				
Allotments rent		35	30	5
Allotments maintenance		120	225	-105
Sub-total		155	255	-100
Public lighting				
Electricity		370	247	123
Routine Maintenance		300	253	47
Mandatory Safety Check		0	0	0
Sub-total		670	500	170
S137 Payments				
Avon Wildlife Trust		45	48	-3
Bath Preservation Trust		20	15	5
CPRE		32	29	3
Sub-total		97	92	5
Other Non-recurring Items				
Grant to Parish Hall	4	500	1035	-535
Grant to PCC for Churchyard		230	222	8
Website Design and Installation		500	0	500
Millennium Wood Contingency		200	0	200
Other Expenditure		0	45	-45
TOTAL PAYMENTS		11199	9586	1613
Excess of Expenditure over Income		1619	106	1725
Reclaimable VAT			472	
Total Gross Payments			10058	

Note 1. £15 Rent due for year 25.03.10 to 24.03.11 & £75 Rent due for year 25.03.11 to 24.03.12

Note 2. Payments exclude VAT unless it cannot be re-claimed.

Note 3. New Litter Bins

Note 4. Repairs to Village Hall Floor

SOUTH STOKE PARISH COUNCIL

SUMMARY OF RECEIPTS AND PAYMENTS

Financial Year Ending 31st March 2011

Previous Year 2009/10		Accounting Year 2010/11
£	RECEIPTS	£
4,420.00	Precept	4,860.00
	Agency Services	
3,939.09	Road Sweeping	4,025.52
394.39	Footpath Clearance	409.00
0.72	Bank Interest	61.87
70.00	Allotment Rents (1)	90.00
21.00	General Administration	0.00
8,845.20	SubTotal	9,446.39
541.59	Value Added Tax Refund	245.73
9,386.79	<u>Total Receipts</u>	9,692.12

PAYMENTS excluding Value Added Tax

	General Administration	
2,499.96	Clerk's Salary (gross)	2,875.63
1,007.04	Other Costs (2)	980.42
	Agency Services	
3,162.84	Road Sweeping	2,837.99
335.00	Footpath Clearance (Footpaths & Village Green)	341.03
	Running Costs	
34.79	Allotments	254.78
185.50	Open Spaces (Litter bins)	402.00
1,036.83	Public Lighting	499.52
	Non-Recurring Items	
3.85	Misc.	
	Churchyard	221.88
32.63	Parish Hall (Floor Repairs)	1,079.95
86.00	Millennium Viewpoint	
	S137 Payments - Subscriptions	92.00
8,384.44	Sub Total	9,585.20
254.49	Value Added Tax on Payments (3)	472.50
8,638.93	<u>Total Payments</u>	10,057.70

1. £15 Rent due for year 25.03.10 to 24.03.11 & £75 Rent due for year 25.03.11 to 24.03.12
2. This includes postage, printing and stationery (£148.43), Insurance (£264.69), Audit (£120.00), Subscriptions (£162.50), Binding Minutes (£59.80), Training (£30.00), Data Protection (£35.00), Parish Hall Hire (£160.00)
3. The Council is not required to pay VAT. The tax is reclaimed in the following financial year.

Chairman

Clerk

Dated

SOUTH STOKE PARISH COUNCIL

BANK RECONCILIATION

Financial Year Ending 31st March 2011

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer
on **2nd May 2011**

Balance per Bank Statements as at 31/03/2011	£	£
Current Account HSBC	1,669.28	
Deposit Account Bath Building Society	9,220.03	
Cash at Banks		10,889.30
Less Un-presented cheques		
081	(76.10)	
082	(160.00)	
083	(221.88)	
Sub Total		(457.98)
Plus Un-presented credits		
18		75.00

Net Balance as at 31st March 2011 **10,506.33**

The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-

CASH BOOK

Opening Balance on 01/04/2010	10871.91
Plus Receipts in the year	<u>9692.12</u>
	20564.03
Less Payments in the year	<u>10057.70</u>
Closing Balance per cash book (receipts and payments book) on 31/10/2011	<u>10506.33</u>

Chairman

Clerk

Dated

SOUTH STOKE PARISH COUNCIL

SUPPORTING NOTES

Financial Year Ending 31st March 2011

Assets: All assets are currently listed in an Asset Register at a nominal value of £1.00
Assets purchased – Litter Bins £402.00. Assets disposed of – none.

Leases: At year end - none.

Borrowings: At year end - none.

Debts outstanding: Due to the Council at the end of year:
HM Customs and Excise - £472.50 (reimbursement of VAT paid in 2010/11).

Capital Reserve: The Council has not set up a separate Capital Reserve.

Earmarked Funds: The Council has not earmarked funds for specific purposes.

Tenancies: During the year the following tenancies were held:
Council as Landlord: Tenants: as detailed in the Allotment Register.
Property: Allotment Gardens.
Rent p.a. as detailed in the Allotment Register.
Council as Tenant: Landlord: Hignett Brothers
Property: Allotment Field at Barrow Edge.
Rent p.a.: £35.00

S137 Payments: The spending limit under S137 of the Local Government Act 1972 for the Council in the year of account was £2,189.40. The following payments were made:

Bath Preservation Trust	£15.00
Council for Protection of Rural England	£29.00
Avon Wildlife Trust	<u>£48.00</u>
	<u>£92.00</u>

Agency Work:

- (1) **Nature of work:** Part time parish agency cleaning scheme.
Full reimbursement for the year has been received.
- (2) **Nature of Work:** Clearance of surface vegetation on public footpaths.
Full reimbursement for the year has been received.

Advertising and Publicity: No costs were incurred during the year.

Contingent Liabilities: to B&NES Council on termination of agency scheme (2) above:
Repayment of credit balance £724.87 (At 31/03/2010 - £656.90).

Approved by the Council

Chairman

Clerk

Dated