

SOUTH STOKE PARISH COUNCIL

Final Accounts

Financial Year Ending 31st March 2018

SOUTH STOKE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/04/2018
				Note	Budget 2017/18	Actual to date	Variation from budget
RECEIPTS							
Parks & Open Spaces					0	0	0
Community Infrastructure Levy					0	2659	2659
B&NES Agency Services (Roadsweeping)			3		4370	4448	78
B&NES Agency Services (Footpath Clearing)					440	436	-4
B&NES Agency Services (Churchyard)			2		960	974	14
Agency Services Sub Total					5770	5858	88
Allotment Rents					160	195	35
Precept			6		7858	7858	0
Local Council Tax Support Grant					70	70	0
Bank Interest					80	75	-5
Other Income					0	782	782
VAT Refund			4		585	1396	811
TOTAL RECEIPTS					14523	18893	4370
PAYMENTS (Ex VAT)			1				
Parks & Open spaces							
Village Green upkeep					250	266	16
Millennium Viewpoint & Wood					100	0	-100
Sub-total					350	266	-84
General Administration							
Postage, stationery, printing etc.					200	151	-49
Insurance					279	292	13
Parish Hall Hire					250	0	-250
Clerk Remuneration					4012	4052	40
Audit Fee					100	100	0
Society of Local Council Clerks					70	64	-6
ALCA					80	79	-1
Data Protection Act					35	35	0
Publications and books					50	0	-50
Training etc.					50	0	-50
Sub-total					5126	4773	-353
Agency Services							
Roadsweeping wages			3		4170	4166	-4
Roadsweeping other costs					75	29	-46
Footpath clearance					380	375	-5
Churchyard Upkeep			2		850	733	-117
Sub-total					5475	5303	-172
Allotments							
Allotments rent					45	45	0
Allotments maintenance					50	5	-45
Sub-total					95	50	-45
Public lighting							
Electricity					360	410	50
Routine Maintenance					275	190	-85
Sub-total					635	601	-34
S137 Payments							
Avon Wildlife Trust					50	48	-2
Bath Preservation Trust					20	30	10
CPRE					40	36	-4
Sub-total					110	114	4
Other Non-recurring Items							
Grant to Parish Hall					500	0	-500
Website Design and Installation					0	13	13
Professional & Legal Advice			5		500	2216	1716
Other Expenditure					800	867	67
Sub-total					1800	3097	1297
TOTAL PAYMENTS					13591	14204	613
Excess of Income over Expenditure			6		932	4689	3757
Reclaimable VAT						976	
Total Gross Payments						15179.42	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.							
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance							
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy							

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Services last year		
Note 5. Consultancy Fees Planned for Master Plan representation.		
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.		

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<u>SUMMARY OF RECEIPTS AND PAYMENTS</u>			
Accounting Year 2016/17		Notes	Accounting Year 2017/18
£	RECEIPTS		£
7,860.00	Precept		7,928.00
	Agency Services		
4,362.12	Road Sweeping		4,448.41
431.50	Footpath Clearance		435.81
81.19	Bank Interest		75.08
185.00	Allotment Rents		195.00
0.00	Parks and Open Spaces		0.00
0.00	Community Infrastructure Levy	1	2,658.72
955.00	Churchyard	2	974.00
895.40	Grants	3	781.60
14,770.21	Sub Total		17,496.62
566.24	Value Added Tax Refund	4	1,396.10
15,336.45	<u>Total Receipts</u>		18,892.72
	PAYMENTS excluding Value Added Tax		
	General Administration		
4,175.28	Clerk's Salary (gross)		4,051.80
1,015.03	Other Costs		721.43
	Agency Services		
4,305.66	Road Sweeping		4,194.90
374.84	Footpath Clearance (Footpaths & Village Green)		374.84
733.32	Churchyard	2	733.32
	Running Costs		
52.47	Allotments		50.00
254.50	Parks and Open Spaces		266.00
672.34	Public Lighting		600.75
	Non-Recurring Items		
1,009.83	Other Miscellaneous Expenses(5)		867.07
0.00	Professional & Legal Advice	5	2,216.47
1,631.25	Parish Hall Grants		0.00
241.93	Parish Website – Design & Setup	6	12.99
99.00	S137 Payments - Subscriptions		114.00
14,565.45	Sub Total		14,203.57
884.43	Value Added Tax on Payments		975.85
15,449.88	<u>Total Payments</u>		15,179.42
	NOTES		
1	Community Infrastructure receipts can only be spent on Community Infrastructure.		
2	Churchyard upkeep is a ring fenced account and balance is retained for any further additional		
3	Grants were received under the Transparency Compliance scheme, the Community		
4	The Council is not required to pay VAT. The tax is reclaimed in the following financial year.		
5	Professional Advice was taken on the construction of the response to the Sulis Down Planning		
6	Website payments occur every two years		

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BANK RECONCILIATION

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer
on **9th May 2018**

Balance per Bank Statements as at 01/04/2018		
Current Account HSBC	4,204.75	
Deposit Account Bath Building Society	9,015.89	
Of which		13,220.64
Community Infrastructure Balance - unspent	2,658.72	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st April 2018		13,220.64
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2017		
Current Account HSBC	2,566.53	
Deposit Account Bath Building Society	6,940.81	
		9,507.34
Plus Receipts in the year		18,892.72
		28,400.06
Less Payments in the year		15,179.42
Closing Balance per cash book (receipts and payments book) on 01/04/2018		13,220.64

Chairman

Clerk

Dated