

SOUTH STOKE PARISH COUNCIL
Final Accounts
Financial Year Ending 31st March 2019

SOUTH STOKE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/04/2019
					Budget	Actual
			Note	2018/19	to date	Variation
						from budget
RECEIPTS						
Parks & Open Spaces				0	1146	1146
Community Infrastructure Levy				0	11	11
B&NES Agency Services (Roadsweeping)		3		4460	4542	82
B&NES Agency Services (Footpath Clearing)				440	445	5
B&NES Agency Services (Churchyard)		2		975	974	-1
Agency Services Sub Total				5875	5960	85
Allotment Rents				160	120	-40
Precept		6		9858	9858	0
Local Council Tax Support Grant				30	30	0
Bank Interest				80	117	37
Other Income				0	0	0
VAT Refund		4		460	1230	770
			TOTAL RECEIPTS	16463	18472	2009
PAYMENTS (Ex VAT)						
		1				
Parks & Open spaces						
Village Green upkeep				250	0	-250
Millennium Viewpoint & Wood				100	0	-100
			Sub-total	350	0	-350
General Administration						
Postage, stationery, printing etc.				200	107	-93
Insurance				288	300	12
Parish Hall Hire				250	400	150
Clerk Remuneration				4050	4285	235
Audit Fee				100	105	5
Society of Local Council Clerks				70	68	-2
ALCA				80	79	-1
Data Protection Act				35	35	0
Website Hosting and Maintenance				250	313	63
Publications, books and Training etc.				100	60	-40
			Sub-total	5423	5752	329
Agency Services						
Roadsweeping wages		3		4170	4660	490
Roadsweeping other costs				75	40	-35
Footpath clearance				380	365	-15
Churchyard Upkeep		2		850	723	-127
			Sub-total	5475	5789	314
Allotments						
Allotments rent				45	45	0
Allotments maintenance				50	6	-44
			Sub-total	95	51	-44
Public lighting						
Electricity				400	472	72
Routine Maintenance				275	254	-21
			Sub-total	675	725	50
S137 Payments						
Avon Wildlife Trust				50	48	-2
Bath Preservation Trust				20	15	-5
CPRE				40	36	-4
			Sub-total	110	99	-11
Other Non-recurring Items						
Grant to Parish Hall				500	800	300
Community Infrastructure Payments				1000	0	-1000
Professional & Legal Advice		5		1500	3081	1581
Other Expenditure				900	132	-768
				3900	4013	113
			TOTAL PAYMENTS	16028	16429	401
Excess of Income over Expenditure						
		6		435	2043	1608
Reclaimable VAT						
					1173	
Total Gross Payments						
					17602.49	
Note 1. Payments exclude VAT unless it cannot be re-claimed.						
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.						
Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance						
Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on						

SOUTH STOKE PARISH COUNCIL
Final Accounts
Financial Year Ending 31st March 2019

Consultancy Services last year		
Note 5. Consultancy Fees Planned for Master Plan representation.		
Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.		

SOUTH STOKE PARISH COUNCIL
Final Accounts
Financial Year Ending 31st March 2019

SUMMARY OF RECEIPTS AND PAYMENTS

Accounting Year 2017/18		Notes	Accounting Year 2018/19
£	RECEIPTS		£
7,928.00	Precept		9,888.00
	Agency Services		
4,448.41	Road Sweeping		4,541.53
435.81	Footpath Clearance		444.52
75.08	Bank Interest		117.21
195.00	Allotment Rents		120.00
0.00	Parks and Open Spaces		1,145.83
2,658.72	Community Infrastructure Levy	1	10.76
974.00	Churchyard	2	974.00
781.60	Grants	3	0.00
17,496.62	Sub Total		17,241.85
1,396.10	Value Added Tax Refund	4	1,229.95
18,892.72	<u>Total Receipts</u>		18,471.80
	PAYMENTS excluding Value Added Tax		
	General Administration		
4,051.80	Clerk's Salary (gross)		4,285.32
721.43	Other Costs		1,154.18
	Agency Services		
4,194.90	Road Sweeping		4,700.37
374.84	Footpath Clearance (Footpaths & Village Green)		364.84
733.32	Churchyard	2	723.32
	Running Costs		
50.00	Allotments		50.69
266.00	Parks and Open Spaces		0.00
600.75	Public Lighting		725.36
	Non-Recurring Items		
867.07	Other Miscellaneous Expenses		131.80
2,216.47	Professional & Legal Advice	5	3,081.30
0.00	Parish Hall Grants		800.00
12.99	Parish Website – Design & Setup	6	312.97
114.00	S137 Payments - Subscriptions		99.00
14,203.57	Sub Total		16,429.15
975.85	Value Added Tax on Payments		1,173.34
15,179.42	<u>Total Payments</u>		17,602.49

NOTES

- 1 Community Infrastructure receipts can only be spent on Community Infrastructure.
- 2 Churchyard upkeep is a ring fenced account and balance is retained for any further additional works. No additional works were carried out this year.
- 3 Grants were received under the Transparency Compliance scheme, the Community Empowerment Fund, and from the Village Hall towards the cost of resurfacing the Car park.
- 4 The Council is not required to pay VAT. The tax is reclaimed in the following financial year.
- 5 Professional Advice was taken on the response to the Sulis Down Planning Application and Masterplan.
- 6 Website payments occur every two years

SOUTH STOKE PARISH COUNCIL
Final Accounts
Financial Year Ending 31st March 2019

BANK RECONCILIATION

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer
on **30th April 2019**

Balance per Bank Statements as at 01/04/2019		
Current Account HSBC	4,981.85	
Deposit Account Bath Building Society	9,133.10	
Of which		14,114.95
Community Infrastructure Balance - unspent	2,669.48	
LESS Un-presented cheques: (inc. VAT)		
101480 Ian Harrison Christmas Lights Electricity	25.00	
Sub Total		25.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st April 2019		14,089.95
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2018		
Current Account HSBC	4,204.75	
Deposit Account Bath Building Society	9,015.89	
		13,220.64
Community Infrastructure Balance - unspent	2,658.72	
Plus Receipts in the year		18,471.80
		31,692.44
Less Payments in the year		17,602.49
Closing Balance per cash book (receipts and payments book) on 01/04/2019		14,089.95

Chairman

Clerk

Dated