

SOUTH STOKE PARISH COUNCIL

Final Accounts Financial Year Ending 31st March 2020

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-				01/04/2020
						Budget	Actual	Variation
				Note		2019/20	to date	from budget
RECEIPTS								
Parks & Open Spaces						0	0	0
Community Infrastructure Levy						0	0	0
B&NES Agency Services (Roadsweeping)				3		2934	2994	60
B&NES Agency Services (Footpath Clearing)						445	453	8
B&NES Agency Services (Churchyard)				2		975	974	-1
Agency Services Sub Total						4354	4421	67
Allotment Rents						160	325	165
Precept				6		11358	11358	0
Local Council Tax Support Grant						0	0	0
Bank Interest						80	119	39
Other Income						0	5190	5190
VAT Refund				4		450	1164	714
TOTAL RECEIPTS						16402	22577	6175
PAYMENTS (Ex VAT)				1				
Parks & Open spaces								
Village Green upkeep						250	235	-15
Millennium Viewpoint & Wood						100	208	108
Sub-total						350	443	93
General Administration								
Postage, stationery, printing etc.						200	106	-94
Insurance						400	346	-54
Parish Hall Hire						250	216	-34
Clerk Remuneration						4730	4355	-375
Audit Fee						100	111	11
Society of Local Council Clerks						70	67	-3
ALCA						81	84	3
Data Protection Act						35	35	0
Website Hosting and Maintenance						250	26	-224
Publications, books and Training etc.						100	120	20
Sub-total						6216	5466	-750
Agency Services								
Roadsweeping wages				3		4883	4977	94
Roadsweeping other costs						75	46	-29
Footpath clearance						445	385	-60
Churchyard Upkeep				2		975	723	-252
Sub-total						6378	6131	-247
Allotments								
Allotments rent						45	45	0
Allotments maintenance						50	0	-50
Sub-total						95	45	-50
Public lighting								
Electricity						450	571	121
Routine Maintenance						275	317	42
Sub-total						725	888	163
S137 Payments								
Avon Wildlife Trust						50	48	-2
Bath Preservation Trust						20	15	-5
CPRE						40	36	-4
Sub-total						110	99	-11
Other Non-recurring Items								
Grant to Parish Hall						500	2566	2066
Community Infrastructure Payments						1000	0	-1000
Professional & Legal Advice				5		0	531	531
Other Expenditure						900	1152	252
						2400	4249	1849
TOTAL PAYMENTS						16274	17322	1048
Excess of Income over Expenditure				7		128	5256	5128
Reclaimable VAT						800	1206	
Total Gross Payments						17074	18527.77	
Note 1. Payments exclude VAT unless it cannot be re-claimed.								
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.								
Note 3. Roadsweeping Agency payments have reduced by £1,500 this year as the scheme is withdrawn.								
Note 4. There is a larger than normal VAT Refund this year from VAT on the Grove Path bench and the Village Hall Heating system.								
Note 5. Consultancy Fees for WEJSP Advice.								
Note 6. The increased Precept compensates for the reduction in Parish Sweeper Agency funding from B&NES.								
Note 7. Excess Income over Expenditure is primarily from grants by residents for professional advice on the Plateau Development.								

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SUMMARY OF RECEIPTS AND PAYMENTS

Accounting Year 2018/19		Notes	Accounting Year 2019/20
£	RECEIPTS		£
9,888.00	Precept	1	11,358.00
	Agency Services		
4,541.53	Road Sweeping	1	2,993.93
444.52	Footpath Clearance		453.41
117.21	Bank Interest		118.73
120.00	Allotment Rents		325.00
1,145.83	Parks and Open Spaces		0.00
10.76	Community Infrastructure Levy	2	0.00
974.00	Churchyard	3	974.00
0.00	Grants	4	5,190.00
17,241.85	Sub Total		21,413.07
1,229.95	Value Added Tax Refund	5	1,164.18
18,471.80	<u>Total Receipts</u>		<u>22,577.25</u>
PAYMENTS excluding Value Added Tax			
	General Administration		
4,285.32	Clerk's Salary (gross)		4,355.40
1,154.18	Other Costs		1,084.37
	Agency Services		
4,700.37	Road Sweeping		5,022.66
364.84	Footpath Clearance (Footpaths & Village Green)		384.80
723.32	Churchyard	3	723.20
	Running Costs		
50.69	Allotments		45.00
0.00	Parks and Open Spaces		443.32
725.36	Public Lighting		888.39
	Non-Recurring Items		
131.80	Other Miscellaneous Expenses		1,151.98
3,081.30	Professional & Legal Advice	6	531.34
800.00	Parish Hall Grants	4	2,566.14
312.97	Parish Website – Design & Setup	7	25.98
99.00	S137 Payments - Subscriptions		99.00
16,429.15	Sub Total		17,321.58
1,173.34	Value Added Tax on Payments		1,206.19
17,602.49	<u>Total Payments</u>		<u>18,527.77</u>

NOTES

- 1 Reduced agency funding from B&NES is received for the Parish Sweeper. The precept has been increased to compensate for this reduction.
- 2 Community Infrastructure receipts can only be spent on Community Infrastructure.
- 3 Churchyard upkeep is a ring fenced account and balance is retained for any further additional works. No additional works were carried out this year.
- 4 A grant of £1950 was received from the Village Hall towards the cost of the new heating system. Grants were also made by residents to assist with Professional and Legal advice on the Plateau Developments.
- 5 The Council is not required to pay VAT. The tax is reclaimed in the following financial year.
- 6 Professional Advice was taken on the response to the Sulis Down Planning Application and Masterplan in 2018/19 and on the West of England Joint Spatial Plan in 2019/20
- 7 Website hosting payments occur every two years

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BANK RECONCILIATION

Prepared by Mr. Geoffrey Davis Clerk and Responsible Financial Officer on 30th April 2020

Balance per Bank Statements as at 01/04/2020		
Current Account HSBC	8,912.60	
Deposit Account Bath Building Society	9,251.83	
Of which		18,164.43
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st April 2020		18,164.43
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2019		
Current Account HSBC	4,956.85	
Deposit Account Bath Building Society	9,133.10	
		14,089.95
Community Infrastructure Balance - unspent	2,669.48	
Plus Receipts in the year		22,577.25
		36,667.20
Less Payments in the year		18,502.77
Closing Balance per cash book (receipts and payments book) on 01/04/2020		18,164.43

Chairman

Redacted

Clerk

Redacted

Dated

18/5/2020