

Final Accounts Financial Year Ending 31st March 2021

SOUTH STOKE PARISH COUNCIL				Receipt and Payment Analysis as at :-				01/04/2021
					Note	Budget 2019/20	Actual to date	Variation from budget
RECEIPTS								
Parks & Open Spaces						0	0	0
Community Infrastructure Levy						0	0	0
B&NES Agency Services (Roadsweeping)					3	1467	1520	53
B&NES Agency Services (Footpath Clearing)						454	462	8
B&NES Agency Services (Churchyard)					2	974	974	0
Agency Services Sub Total						2895	2956	61
Allotment Rents						160	175	15
Precept					6	12858	12858	0
Local Council Tax Support Grant						0	0	0
Bank Interest						120	53	-67
Other Income						0	2200	2200
VAT Refund					4	800	768	-32
TOTAL RECEIPTS						16833	19010	2177
PAYMENTS (Ex VAT)					1			
Parks & Open spaces								
Village Green upkeep						250	170	-80
Millennium Viewpoint & Wood						100	0	-100
Sub-total						350	170	-180
General Administration								
Postage, stationery, printing etc.						200	133	-67
Insurance						400	355	-45
Parish Hall Hire						200	0	-200
Clerk Remuneration						4490	4473	-17
Audit Fee						110	100	-10
Society of Local Council Clerks						70	76	6
ALCA						82	100	18
Data Protection Act						35	35	0
Website Hosting and Maintenance						320	365	45
Publications, books and Training etc.						100	160	60
Sub-total						6007	5797	-210
Agency Services								
Roadsweeping wages					3	5030	5018	-12
Roadsweeping other costs						75	143	68
Footpath clearance						400	192	-208
Churchyard Upkeep					2	974	362	-612
Sub-total						6479	5715	-764
Allotments								
Allotments rent						45	45	0
Allotments maintenance						50	0	-50
Sub-total						95	45	-50
Public lighting								
Electricity						600	545	-55
Routine Maintenance						400	0	-400
Sub-total						1000	545	-455
S137 Payments								
Avon Wildlife Trust						50	48	-2
Bath Preservation Trust						20	15	-5
CPRE						40	36	-4
Sub-total						110	99	-11
Other Non-recurring Items								
Grant to Parish Hall						500	417	-83
Community Infrastructure Payments						2670	0	-2670
Professional & Legal Advice					5	0	0	0
Other Expenditure						5355	2228	-3127
TOTAL PAYMENTS						22566	15016	-7550
Excess of Income over Expenditure					6	5733	3995	9728
Reclaimable VAT						800	716	
Total Gross Payments						23366	15731.33	
Note 1. Payments exclude VAT unless it cannot be re-claimed. Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose. Note 3. Includes Roadsweeping costs of £42 for South Stoke Lane Hedgecutting clearance Note 4. There is a larger than normal VAT Refund this year as a result of the expenditure on Consultancy Services last year Note 5. Consultancy Fees Planned for Master Plan representation. Note 6. An increased Precept will recover some of the reserves depleted by Consultancy Fees Paid last year.								

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SUMMARY OF RECEIPTS AND PAYMENTS

Accounting Year 2019/20		Notes	Accounting Year 2020/21
£	RECEIPTS		£
11,358.00	Precept	1	12,858.00
	Agency Services		
2,993.93	Road Sweeping	1	1,519.58
453.41	Footpath Clearance		462.48
118.73	Bank Interest		53.32
325.00	Allotment Rents		175.00
0.00	Parks and Open Spaces		0.00
0.00	Community Infrastructure Levy	2	0.00
974.00	Churchyard	3	974.00
5,190.00	Grants	4	2,200.00
21,413.07	Sub Total		18,242.38
1,164.18	Value Added Tax Refund	5	767.74
<u>22,577.25</u>	<u>Total Receipts</u>		<u>19,010.12</u>
	PAYMENTS excluding Value Added Tax		
	General Administration		
4,355.40	Clerk's Salary (gross)		4,473.00
1,084.37	Other Costs		1,323.93
	Agency Services		
5,022.66	Road Sweeping		5,161.17
384.80	Footpath Clearance (Footpaths & Village Green)		192.40
723.20	Churchyard	3	361.60
	Running Costs		
45.00	Allotments		45.00
443.32	Parks and Open Spaces		170.00
888.39	Public Lighting		544.80
	Non-Recurring Items		
1,151.98	Other Miscellaneous Expenses		2227.91
531.34	Professional & Legal Advice	6	0.00
2,566.14	Parish Hall Grants		416.77
99.00	S137 Payments - Subscriptions		99.00
17,321.58	Sub Total		15,015.58
1,206.19	Value Added Tax on Payments		715.75
<u>18,527.77</u>	<u>Total Payments</u>		<u>15,731.33</u>

NOTES

- 1 Reduced agency funding from B&NES is received for the Parish Sweeper. The precept has been increased to compensate for this reduction.
- 2 Community Infrastructure receipts can only be spent on Community Infrastructure.
- 3 Churchyard upkeep is a ring fenced account and balance is retained for any further additional works. No additional works were carried out this year. Only half the amount was invoiced due to Lockdown
- 4 Grants of £1125 from A&S Police and £500 were received for the Road Safety Scheme. £575 was received as settlement for the damaged Noticeboard in Midford.
- 5 The Council is not required to pay VAT. The tax is reclaimed in the following financial year.
- 6 Professional Advice was taken on the response to the West of England Joint Spatial Plan in 2019/20

SOUTH STOKE PARISH COUNCIL
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BANK RECONCILIATION

Prepared by Mr. Geoffrey Davis Clerk and Responsible Financial Officer on 30th April 2021

Balance per Bank Statements as at 01/04/2021		
Current Account HSBC	12,138.07	
Deposit Account Bath Building Society	9,305.15	
Of which		21,443.22
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Police Community Trust - Pedestrian Signage Grant	1,125.00	
Churchyard Agency Fund	1,948.63	
	8,993.11	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st April 2021		21,443.22
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	8,912.60	
Deposit Account Bath Building Society	9,251.83	
Of which		18,164.43
Community Infrastructure Balance - unspent	2,669.48	
SDDP Contributions - Unspent	3,250.00	
Plus Receipts in the year		19,010.12
		37,174.55
Less Payments in the year		15,731.33
Closing Balance per cash book (receipts and payments book) on 01/04/2021		21,443.22

Chairman

Clerk

Dated